Compilazione del Learning Agreement ed eventuale modifica

Come si compila correttamente un Learning Agreement?

Il learning agreement è un contratto di studio tra studente, Università di origine e Università ospitante. Contiene l'elenco delle attività accademiche che prevedi di svolgere presso l'Università degli Studi di Parma e, se richiesto dalla tua Università, l'elenco delle corrispondenti attività che ti saranno riconosciute al rientro dall'Università di Parma. Si può modificare il Learning Agreement solamente se si ha la prima sezione del L.A. firmata da entrambe le Università.

Filling in the Learning Agreement (L.A.) and making amendments

How to fill in the Learning Agreement

The Learning Agreement is a study agreement signed by the student, the home university and the host university. This document lists all the academic activities you intend to carry out at the University of Parma; if required by your Home University, the LA can also include the corresponding activities to be recognised by your Home University at the end of your exchange period. Amendments to the Learning Agreement can only be made if you already have a copy of the L.A. signed by both Universities.

Erasmus+

Higher Education Learning Agreement for Studies



Student	Last name(s)	First name(s)	Date of birth	Nationality ¹	Sex [M/F]	Study cycle ²	Field of education ³
Stauciit							
Sending Institution	Name	Faculty/Department	Erasmus code ⁴ (if applicable)	Address	Country	Contact pe	rson name ⁵ ; email; phone
	Name	Faculty/ Department	Erasmus code (if applicable)	Address	Country	Contact pe	erson name; email; phone
Receiving Institution	UNIVERSITA' DEGLI STUDI DI PARMA		I PARMA01	E.I.H. P.le San Francesco, 3 43121 - Parma (Italia)	ITALIA	Head of Int	lessandro Bernazzoli ernational Relations Office Dunipr.it +39 0521904203

Before the mobility									
		Study Programme at the Rec	eiving Institution						
Planned period of the mobility: from [month/year] to [month/year]									
Table A Before the mobility	Component ⁶ code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue ²)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) ^S to be awarded by the Receiving Institution upon successful completion					
				Total:					
		Web link to the course catalogue at the Receiving Institution des	cribing the learning outco	mes:					
The level of language competence ⁹ in ITALIAN that the student already has or agrees to acquire by the start of the study period is: $AI A2 BI B2 CI C2 Native speaker $ The level of language competence ¹⁰ in ENGLISH that the student already has or agrees to acquire by the start of the study period is: $AI A2 BI B2 CI C2 Native speaker $									
			· –						
		Recognition at the Sendi	ng Institution						
Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution					
	-								
		1		Total:					
		Provisions applying if the student does not complete successfully	some educational compor	nents:					

Commitment

By signing this document, the Student, the Sending institution and the Receiving institutions confirm bast three approves the searring Apprenent and that they will comply with all the arrangements agreed by all parties. Sending and Sending institution is confirmed to the property of the sending served in the little sending institution and the student should also commit to what is set out in the Erasmus-grant agreement. The Receiving institution confirms that the educational components is taked in Table A are in line with its course catalogue and should be available to the student. The Sending institution commits registed all the credits gained at the Receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table B. Any exceptions to this rule are documented in an annex of this tearning Agreement and agreed by all parties. The student and the Receiving institution of the Sending institution or change regarding they programme, responsible persons and/or study period.

Commitment	Name	Email	Position	Date	Signature
Student			Student		
Responsible person ¹¹ at the Sending Institution					
Responsible person at the Receiving Institution ¹²	Prof.		Erasmus Dept.Coordinator		



Higher-Education¶ Learning-Agreement-for-Studies-



Student¶	Last·name(s)¤	First·name(s)¤	Date-of-birth¤	Nationality: ##	Sex·[M/F]¤	Study-cycle a	Field·of·education-∰
°pt	r*******	¤	**** ¤	#*************************************	·····¤	¤	¤
Sending:	Name¤	Faculty/Department¤	Erasmus·code ᢆ·· (if·applicable)¤	Address¤	Country¤	Contact·person·name ៉-email;·phone¤	
Institution¶ ¤	тд	¤	¤	т¤	,,,,,,		¤
	Name¤	Faculty/·Department#	Erasmus-code- (if-applicable)¤	Address¤	Country¤	Contact·pe	erson·name;·email;·phone¤
Receiving· Institution¶ 않	UNIVERSITA'- DEGLI-STUDI- DI-PARMA¤	•••••¤	I-PARMA01¤	Erasmus·and· International· Home¶ P.le·San· Francesco,·3¶ 43121·- Parma·(Italia)¤	ІТАЦАн	Head of Int Office	ndro Bernazzoli ernational Relations Punipr.it +39 05219042

Before the mobility¶

La «contact person» da indicare è «Dr. Alessandro Bernazzoli - Head of International Relations Office» L'e-mail di contatto «incoming@unipr.it»

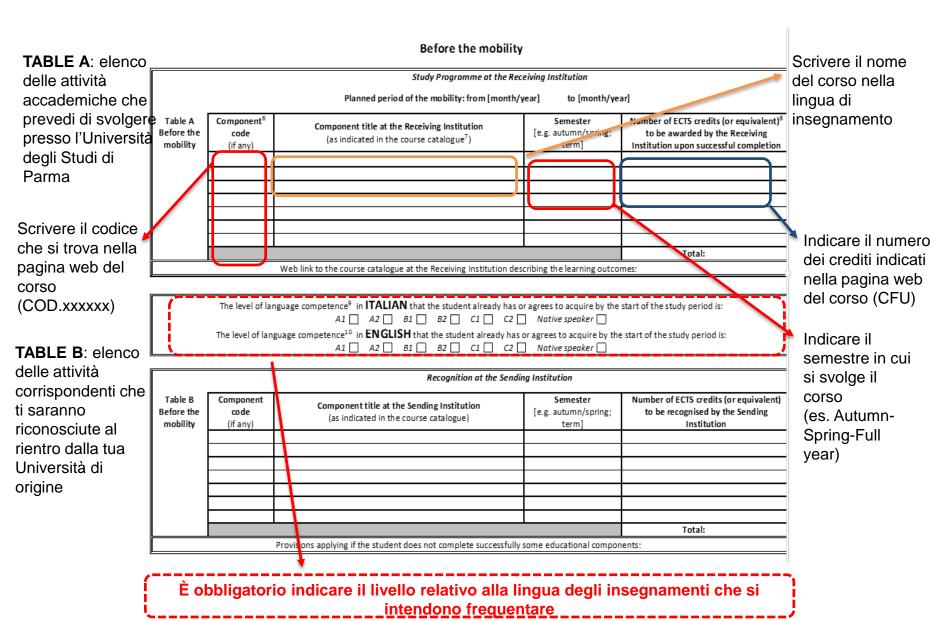
Il numero di telefono è «+39 0521904203»

The «contact person» is «Dr. Alessandro Bernazzoli - Head of International Relations Office»

E-mail «incoming@unipr.it»

Phone number «+39 0521904203»

Before the mobility



Before the mobility

TABLE A: fill in with the list of all the academic activities you intend to carry out at the University of Parma

Fill in with the course code. This is available on the web page of each specific course (COD.xxxxxx)

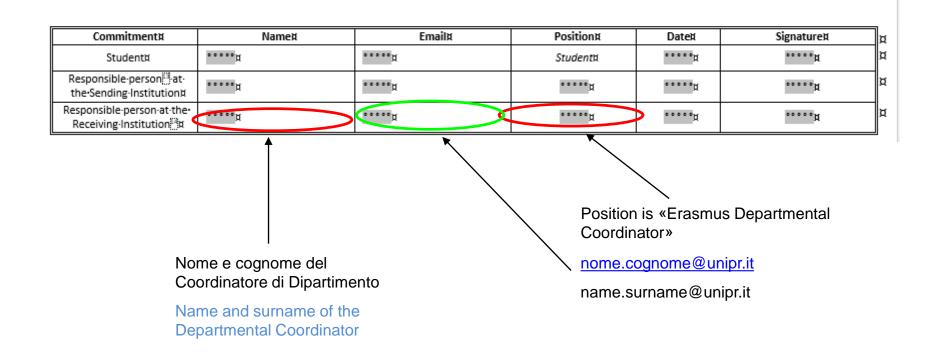
TABLE B: fill in with the list of the corresponding activities to be recognized by your Home University

		Before the mobili	ty					
		Study Programme at the R	Receiving Institution					
Planned period of the mobility: from [month/year] to [month/year]								
Table A Before the mobility	Component ⁶ code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue ⁷)	Semester [e.g. autumn/cpring; term]	to be awarded by the Receiving Institution upon successful completion				
		Web link to the course catalogue at the Receiving Institution o	lescribing the learning outcor	Total:				
į		uage competence 9 in $f ITALIAN$ that the student already ha $A1 igsqcap A2 igsqcap B1 igsqcap B2 igsqcap C1 igcap C2$ age competence 10 in $f ENGLISH$ that the student already had $A1 igcap A2 igcap B1 igcap B2 igcap C1 igcap C2$	Notive speaker as or agrees to acquire by the Notive speaker					
	1	Recognition at the Sen	ding Institution					
Table B Before the mobility	Component code (if any)	Component title at the Sending Institution (as indicated in the course catalogue)	Semester [e.g. autumn/spring; term]	Number of ECTS credits (or equivalent) to be recognised by the Sending Institution				
				Total:				
	P	rovisions applying if the student does not complete successfu	lly some educational compon					
								
It is	-	ory to fill in this field with you anguage of instruction of the						

Fill in with the name of the courses in the language of instruction

Fill in with the number of credits of each course (CFU)

Fill in with the semester in which the course is taught (Autumn-Spring-Full year)



La lista dei coordinatori è pubblicata nella pagina web dedicata agli studenti stranieri in scambio

The coordinators are listed on the webpage for foreign exchange students

(<u>www.unipr.it</u> → INTERNAZIONALE → STUDENTI EUROPEI ED INTERNAZIONALI DI SCAMBIO)

Come si compila correttamente la sezione di modifica del Learning Agreement?

Filling in the Amendments section of the Learning Agreement

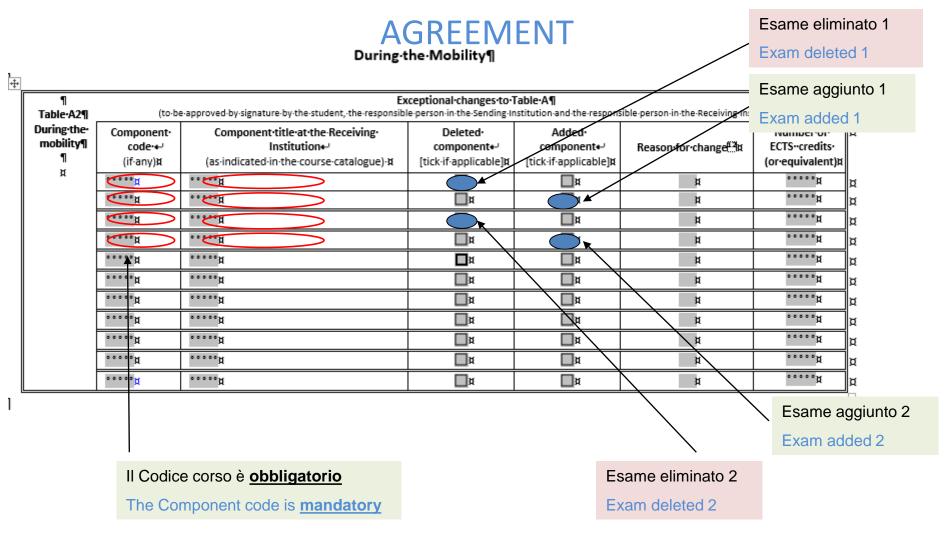
Eventuali modifiche possono essere presentate <u>una sola volta</u> per ogni semestre, **entro un mese dall'inizio** dei corsi presso il proprio Dipartimento, utilizzando l'apposita sezione di modifica presente nel modulo del Learning Agreement («During the Mobility»).

Assicurati che una copia del Learning Agreement e dell'eventuale modifica (entrambe complete di tutte le firme) sia depositata presso l'Erasmus and International Home entro la scadenza.

Amendments can only be submitted <u>once</u> per semester, within one month from the beginning of the courses at your Department, by filling in the specific Amendments section in the Learning Agreement («During the Mobility»). Make sure a copy of the Learning Agreement and of any change(s) (both bearing all signatures) is submitted to the Erasmus and International Home before the deadline.

MODIFICHE AL LEARNING AGREEMENT

AMENDMENTS TO THE ORIGINAL LEARNING



Per le motivazioni delle modifiche indicare i codici alla nota 12 del Learning Agreement

To indicate reasons for amendments use the codes in note 12 of the Learning Agreement

- Responsible person at the Receiving Institution: the name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.
- Reasons·for·exceptional·changes·to·study·programme·abroad·(choose·an·item·number·from·the·table·below):

	Reasons·for·deleting·a·component¤	Reason-for-adding-a-component¤	¤
lacksquare	1. Previously selected educational component is not available at the Receiving	5.Substituting·a·deleted·component¤	¤
	Institution¤		l
\mathbb{Q}	2. Component is in a different language than previously specified in the course	6. Extending the mobility period	ŭ
	catalogue¤		l
\P	3. Timetable conflict¤	7. Other · (please · specify) ¤	ŭ
\P	4. Other (please specify) ¤	п	¤

Responsible person at the Sending Institution: an academic who has the authority to approve the Learning Agreement, to exceptionally amend it when it is needed, as well as to guarantee full recognition of such programme on behalf of the responsible academic body. The name and email of the Responsible person must be filled in only in case it differs from that of the Contact person mentioned at the top of the document.

- Il L.A. (così come l'eventuale modifica) deve essere completo di tutte le firme (studente, Università di provenienza ed Università ospitante)
- The L.A. (and any changes) must bear all signatures (student, home university, and host university)
- Assicurarsi che una copia del L.A. (e dell'eventuale modifica) sia depositata presso la E.I.H.
- Make sure a copy of the L.A. (and any changes) is submitted to the E.I.H.
- SCADENZA: la modifica del L.A. deve essere completata entro 1 mese dall'inizio dei corsi
- DEADLINE: changes to the L.A. must be completed within one month from the beginning of the courses
- Si può effettuare solo 1 cambio del L.A. per semestre
- Only 1 amendment to the L.A. is allowed per semester
- Nel L.A. o nella modifica ricordati di inserire l'eventuale corso di italiano e/o Teaching Placement
- Add the course of Italian and/or Teaching Placement in the L.A. or amendment, where applicable