

PUBLIC SELECTION, BY QUALIFICATIONS AND EXAMS, FOR THE RECRUITMENT OF N. 2 TECHNOLOGISTS PURSUANT TO ART. 24BIS LAW N. 240/2010 OF I LEVEL, WITH A FIXED-TERM EMPLOYMENT CONTRACT, WITH FULL-TIME HOURLY COMMITMENT, LASTING 26 MONTHS, AS PART OF THE PROJECT "ECOSYSTEM FOR SUSTAINABLE TRANSITION IN EMILIA-ROMAGNA (ECOSISTER)", AT THE MANAGEMENT OFFICE - CENTRAL UNIT FOR THE COORDINATION OF THE PNRR - Codice Rif. 2023tecT004

THE GENERAL MANAGER

having regard to the Statute and General Regulations of the University of Parma;

having regard to the D.P.R. 10.1.1957, n. 3 "*Consolidated Text of the provisions concerning the statute of civil servants of the State*", as well as the related implementing rules;

having regard to Law 9.5.1989 n. 168 "*Establishment of the Ministry of University and Scientific and Technological Research*" and, in particular, Article 6 containing rules on the autonomy of universities;

having regard to Law 7.8.1990 n. 241 on "*New rules on administrative procedure and right of access to administrative documents*" and subsequent amendments;

having regard to Law 5.2.1992 n. 104, concerning assistance, social integration and the rights of disabled people and in particular art. 20, relating to "*Examination tests in public competitions and for the qualification to professions*";

having regard to the D.P.C.M. 7.2.1994 n. 174, concerning "*Regulation laying down rules on access for citizens of Member States of the European Union to jobs in public administrations*";

having regard to the D.P.R. 09.05.1994 n. 487, concerning "*Regulation laying down rules on access to jobs in public administrations and the procedures for conducting competitions, single competitions and other forms of recruitment in public employment*";

having regard to Law 15.5.1997, n. 127 concerning "*Urgent measures for the streamlining of administrative activity and decision-making and control procedures*" and subsequent amendments;

having regard to Law no. 68 of 12.3.1999 and subsequent amendments and additions, concerning rules for the right to work of disabled people;

having regard to the D.P.R. 28.12.2000 n. 445, containing the "*Consolidated Text of the laws and regulations on administrative documentation*";

having regard to Legislative Decree no. 165 of 30.3.2001 on "*General rules on the organization of work employed by public administrations*" and subsequent amendments;

having regard to Legislative Decree no. 196 of 30.6.2003, containing the "*Code regarding the protection of personal data*", Legislative Decree no. 101 of 10.08.2018 on "*Provisions for the adaptation of national law to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC*", as well as the relevant regulations in force of the University;

having regard to Legislative Decree no. 198 of 11.4.2006, which issued the "*Code of equal opportunities between men and women, in accordance with Article 6 of Law no. 246 of 28.11.2005*";

having regard to the Decree of the Ministry of Education, University and Research 9.7.2009, which establishes the equivalence between degrees of the "old system", specialized degrees (Ministerial Decree no. 509/1999) and master's degrees (Ministerial Decree no. 270/2004), for the purpose of participation in public competitions;

having regard to Legislative Decree no. 150 of 27.10.2009, "*Implementation of Law no. 15 of 4 March 2009, on the optimization of public labour productivity and efficiency and transparency of public administrations*" and subsequent amendments;

having regard to Legislative Decree no. 66 of 15.3.2010 containing the "*Code of the military order*" and, in particular, Articles. 1014, paragraphs 3 and 4 and art. 678, paragraph 9, in particular with reference to the scrolling of fixed-term rankings as well as Legislative Decree 28.01.2014, n. 8 containing "*Provisions on military and civilian personnel of the Ministry of Defense, as well as measures for the functionality of the same administration, pursuant to articles 2, paragraph 1, letters c) and e), 3, paragraphs 1 and 2, and 4, paragraph 1, letter e), of Law no. 244 of 31 December 2012*";

having regard to Law 06.11.2012 n. 190 on "*Provisions for the prevention and repression of corruption and illegality in the public administration*";

having regard to Legislative Decree no. 33 of 14.03.2013 on "Reorganization of the *regulations concerning the obligations of advertising, transparency and dissemination of information by Public Administrations*" and subsequent amendments;

having regard to Legislative Decree no. 39 of 08.4.2013 containing "*Provisions on the non-transferability and incompatibility of positions with public administrations and private entities under public control, pursuant to Article 1, paragraphs 49 and 50, of Law no. 190 of 06.11.2012*";

having regard to Law 06.08.2013 n. 97, containing "*Provisions for the fulfillment of the obligations deriving from Italy's membership of the European Union-European Law 2013*" and, in particular, art. 7 amending the rules on access to jobs in public administrations;

having regard to the current C.C.N.L. relating to the personnel of the "*Education and Research*" Sector;

having regard to Law no. 56 of 19 June 2019, "*Interventions for the concreteness of public administration actions and the prevention of absenteeism*" and in particular art. 3 "*Measures to accelerate targeted recruitment and generational renewal in the public administration*", paragraph 8, which provides as follows: "*Without prejudice to the provisions of Article 1, paragraph 399, of Law no. 145 of 30 December 2018, in order to reduce the time of access to public employment, until 31 December 2024, the insolvency procedures announced by the public administrations referred to in Article 1, paragraph 2, of Legislative Decree 30 March 2001, n.165, and the consequent recruitment can be made without the prior performance of the procedures provided for in Article 30 of the same Legislative Decree n. 165 of 2001*";

having regard to Law 30.12.2010, n. 240 and, in particular, Article 24 bis, entitled "*Technologists for a fixed term*", introduced by Legislative Decree 09.02.2012, n. 5, converted, with amendments, by Law 04.04.2013, n. 35;

recalled the current University Regulations containing "*Recruitment and discipline of fixed-term technologists pursuant to art. 24 bis of Law 30.12.2010, n.240*", issued by Rector's Decree Rep. DRD n. 758/2022, prot. n. 109475 of 06.05.2022;

recalled the "*Integrated Plan of Activities and Organization (PIAO) 2022/2024*" adopted by the University of Parma;

having regard to Regulation (EU) No 2021/241 of 12.02.2021 establishing the Recovery and Resilience Facility;

having regard to the National Recovery and Resilience Plan (PNRR), officially presented to the European Commission on 30.04.2021, pursuant to art. 18 of Regulation (EU) 2021/241, positively assessed by ECOFIN Council Decision of 13.07.2021, notified to Italy by the General Secretariat of the Council with note LT161/21 of 14.07.2021;

having regard to Legislative Decree 09.06.2021, n. 80, converted, with amendments, by Law 06.08.2021, n. 113, containing: "*Urgent measures for the strengthening of the administrative capacity of public administrations functional to the implementation of the National Recovery and Resilience Plan (PNRR) and for the efficiency of justice*" and, in particular, Article 1, which provides that the Administrations, holders of interventions provided for in the PNRR, may charge the PNRR only for the costs of recruiting staff specifically intended to carry out the projects for which they have direct ownership of implementation, within the limits of the amounts to be provided for in the corresponding cost items of the economic framework of the project;

Whereas, for the recruitment of staff to be employed for the implementation of the PNRR:

-the Administrations holding interventions can resort to the selection methods established by the aforementioned article 1 of Legislative Decree 09.06.2021, n. 80, stipulating fixed-term employment contracts and collaboration contracts;

-the total duration of these contracts may exceed thirty-six months, but not exceeding the duration of implementation of the projects falling within the competence of the individual Administrations and, in any case, no later than 31 December 2026, with the possibility of renewal or extension, even for a duration other than the initial one, for no more than once;

-such contracts must contain, under penalty of nullity, the draft PNRR to which the work relates;

- failure to achieve milestones and targets, intermediate and final, provided for by the project, constitutes just cause for withdrawal of the Administration from the contract pursuant to Article 2119 of the Civil Code;

- the expenditure limits referred to in Article 9, paragraph 28, of Legislative Decree 31.05.2010, n. 78, converted, with amendments, by Law 30.07.2010, n. 122, as well as the constraints imposed by the organic endowment, are waived;

having regard to Legislative Decree no. 77 of 31.05.2021, converted, with amendments, by Law no. 108 of 29.07.2021, on "*Governance of the National Recovery and Resilience Plan and first measures to strengthen administrative structures and accelerate and streamline procedures*";

having regard to the D.P.C.M. 09.07.2021 identifying the central administrations holding interventions provided for in the PNRR, pursuant to Article 8, paragraph 1, of Legislative Decree 31.05.2021, n. 77;

having regard to Legislative Decree no. 152 of 06.11.2021, converted, with amendments, by Law no. 233 of 29.12.2021, containing "*Urgent provisions for the implementation of the National Recovery and Resilience Plan (PNRR) and for the prevention of mafia infiltration*";

having regard to the Circular of the Ministry of Economy and Finance no. 4 of 18.01.2022, concerning "*National Recovery and Resilience Plan (PNRR) - Article 1, paragraph 1 of Decree-Law no. 80 of 2021 - implementing indications*";

given the D.L. 30.04.2022 n. 36, converted into law, with amendments, by art. 1, paragraph 1, L. 29.06.2022, n. 79, cd. PNRR Decree 2, containing "*Further urgent measures for the implementation of the National Recovery and Resilience Plan (NRP)*", which, inter alia, reforms recruitment procedures;

taken note of the Project "*Ecosystem for Sustainable Transition in Emilia-Romagna (Ecosister)*" Funding body: project funded by the European Union - NextGenerationEU - National Recovery and Resilience Plan (PNRR) - Mission 4 Component 2 Investment 1.5 - Notice N. 3277 of 30/12/2021 of the Ministry of University and Research; Project data: protocol of the instance ECS0000033, decree granting funding n. 1052 of 23/06/2022, CUP D93C22000460001;

having taken note of its Resolution Rep. n. 228/2022, prot. n. 29464 of 02.02.2023 with which a public selection was announced for the recruitment of n. 6 technologists pursuant to art. 24bis Law no. 240/2010 of I level, with fixed-term employment contract, with full-time hourly commitment, lasting 26 months, with remuneration corresponding to Cat. EP, economic position EP1, of the current CCNL of the Sub-Fund, financed under the PNRR, as per the specifications indicated in the introduction, as part of the Project "*Ecosystem for Sustainable Transition in Emilia-Romagna (Ecosister)*" - Administrative Manager: Dr. Michele Nicolosi - at the Management Office of the Central Unit for the Coordination of the PNRR, having Project Code PNRR_ECS_2022_PERSONALE_NUOVO and CUP D93C22000460001 - Code Ref. 2023tecT003, with application deadline set on 06.03.2023;

Noting that in response to the above selection no. 4 applications have been received and that, therefore, in any case, no. 2 positions cannot be filled;

having regard to the Determination of the Manager delegated to the control and coordination functions of the Management Office - Central Unit for the coordination of PNRR no. 583/2023, prot. n. 73294 of 08.03.2023 concerning the activation of n. 2 positions from Technologist with full-time and determined employment contract lasting 26 months, to be classified in category EP, economic position EP1, with performance allowance equal to 15%, and to be assigned to the Management Office itself for the implementation, as part of the National Recovery and Resilience Plan (PNRR) of the activities of the aforementioned Project, with Project Code U-GOV PNRR_ECS_2022_PERSONALE_NUOVO and CUP D93C22000460001;

Whereas, also, the stipulation of the aforementioned contracts provides for a unit annual commitment of € 56,898.45 gross, as a total remuneration, including the all-inclusive fundamental economic treatment of € 49,741.00 and the ancillary economic treatment of € 7,147.45, for a total of € 739,679.81;

deemed not to proceed, as permitted by Article 3, paragraph 8, of Law 19.06.2019, n. 56, amended by Article 1, paragraph 14 ter, of D.L. 09.06.2021, n. 80, to the activation of the mobility procedure governed by art. 30 of Legislative Decree 30.3.2001 n. 165;

given that, in this context, articles 34, paragraph 6, and 34 bis of Legislative Decree 30.03.2001, n. 165 do not apply; Considered, therefore, to be able to proceed with the announcement of a public selection for the recruitment, with a full-time and fixed employment contract of 26 months, of n. 2 Technologists, to be classified in category EP, economic position EP1, with performance compensation equal to 15%, and to be assigned to the Management Office itself for the implementation, within the National Recovery and Resilience Plan (PNRR) of the activities of the aforementioned Project;

Finally, considering that this announcement should also be published on the InPA portal, a gateway for the recruitment of PA staff of the Department of Public Administration, aimed at citizens and Public Administrations, in order to give greater and wider dissemination to the procedure in question;

Determines

ART. 1 – Call for the competition procedure

A public selection is called for the recruitment of n. 2 technologists pursuant to art. 24bis Law n. 240/2010 of I level, with fixed-term employment contract, with full-time hourly commitment, lasting 26 months, with remuneration corresponding to Cat. EP, economic position EP1, of the current CCNL of the Sub-Fund, financed under the PNRR, as per the specifications indicated in the introduction, as part of the Project "*Ecosystem for Sustainable Transition in Emilia-Romagna (Ecosister)*" - Administrative Manager: Dr. Michele Nicolosi - at the Management Office of the Central Unit

for the Coordination of the PNRR, with Project Code PNRR_ECS_2022_PERSONALE_NUOVO and CUP D93C22000460001 - Code Ref. 2023tecT00 4.

As part of the aforementioned project, the following activities must be carried out:

1. Research project management: support for the management of project research activities, support for resource management and compliance with project deadlines; interaction with project stakeholders; monitoring with respect to the achievement of the scientific objectives of the project; budget management; support for communication and dissemination of results;
2. IP Management: support for the enhancement of the University's intellectual property; IP mapping (e.g. patents, know-how, software, etc.) and analysis of the reference market, support in identifying possible investments and IP-related financing; support in the protection, protection and exploitation of the IP.

A good knowledge of English and the most common computer applications is also required.

ART. 2 - Competition admission requirements

To be admitted to the competition, the following requirements must be met on the expiry date of the deadline for submitting the application for admission:

1. Italian citizenship or citizenship of one of the Member States of the European Union. Italians not belonging to the Italian Republic are treated as citizens of the Italian State. Pursuant to art. 38 of Legislative Decree 30.03.2001 n. 165 and subsequent amendments, family members of citizens of Member States of the European Union, not having the nationality of a Member State, who hold the right of residence or the right of permanent residence and third-country nationals who hold the EC residence permit for long-term residents or who hold refugee status or protection status can also participate in the selection Subsidiary.

1) Educational qualifications:

- ✓ Degree (DL) obtained prior to the entry into force of Ministerial Decree 509/1999 and Ministerial Decree 270/2004 (V.O.);
 - ✓ Master's Degree (LS) obtained pursuant to Ministerial Decree 509/1999;
 - ✓ Master's Degree (LM) obtained pursuant to Ministerial Decree 270/2004
- AS WELL AS

andsix-month experience in research and/or research management

For educational qualifications obtained abroad, in cases where a different regulation has not been applied at EU level, the candidate can participate in the selection by declaring in the application the data relating to the equivalence provision or, if not in possession of it, attaching the receipt of the procedure for the equivalence of one's qualification to that required by the announcement, according to the procedure referred to in art. 38 of Legislative Decree 30.03.2001 n. 165 (reference website: <http://www.funzionepubblica.gov.it/strumenti-e-controlli/modulistica>). The equivalence procedure must be started by the expiry date of the call: in this case the candidate is admitted to the selection with reserve, it being understood that the declaration of equivalence of the qualification must be compulsorily possessed at the time of recruitment;

- 3) age not less than 18 years;
- 4) enjoyment of civil and political rights;
- 5) physical fitness for the job to be ascertained by the Administration at the time of any recruitment;
- 6) be in compliance with the rules concerning military service obligations (declaration reserved only for Italian citizens born within the year 1985);
- 7) not be excluded from the active political electorate;
- 8) not having been dismissed, exempted from employment in a Public Administration for persistent insufficient performance or having been declared forfeited from a state employment pursuant to art. 127, paragraph 1, lett. d) of the T.U. of civil servants of the State, approved with Presidential Decree 10.01.1957 n. 3, or fired for just cause or justified subjective reason from employment in a Public Administration;
- 9) not having received definitive criminal convictions, in Italy and abroad, which may prevent, according to current regulations, the establishment of the employment relationship. In any case, it is the responsibility of the candidate to indicate in the application for participation in the selection whether or not he has received criminal convictions that have not yet become final and / or whether or not he has been subjected to criminal proceedings.

Citizens of the Member States of the European Union or their family members or third country nationals referred to in point 1) above must also possess, under penalty of exclusion, the following requirements:

- ✓ enjoy civil and political rights even in the States of belonging or origin, except as provided for by the regulations in force with reference to refugee status;
- ✓ be in possession, with the exception of the ownership of Italian citizenship, of all the other requisites envisaged for citizens of the Republic;
- ✓ have adequate knowledge of the Italian language.

The aforementioned requirements must be possessed on the expiry date of the deadline for submitting applications for admission to the selection procedure.

Candidates are admitted to the selection procedure with reservations. The Administration may order, at any stage of the procedure, even after the tests have been carried out, with a motivated provision of the General Manager, the exclusion from this procedure for lack of the prescribed requirements

ART. 3 - Application and terms for admission to the competition

The application for participation in the selection procedure, as well as the curriculum vitae and any attachments, must be submitted, under penalty of exclusion, electronically, using the dedicated computer application PICA, available at:

<https://pica.cineca.it/unipr/2023tect004>

In this regard, candidates are invited to consult the **Guidelines** available at the same address.

The procedure for compiling and electronically submitting the application (including any required documentation) must be completed no later than 1.00 pm (Italian time) on the twentieth day, starting from the day following that of publication on the University website. If the deadline indicated falls on a public holiday, the deadline is extended to the first working day.

The date of electronic submission of the application form will be certified by the PICA system; the receipt of the application and its subsequent registration will be notified to the candidate by means of two separate e-mails.

Each application will be assigned a unique identification number (application ID) and a protocol number visible within the application; for any subsequent communication, the application ID must be used together with the competition code **2023tect004**.

No other forms of sending applications or documentation useful for participation in this procedure are allowed.

The computerized procedure for submitting applications and attachments will be strictly disabled upon expiry of the deadline and the computer system will no longer allow access to the form, nor will the application be sent.

Should the IT procedure described be unavailable, the University of Parma reserves the right to communicate the procedure.

The online application form must be completed in all its parts, as indicated in the procedure; the requested documents can be attached exclusively in pdf format.

Under penalty of exclusion, the application must be signed by the candidate according to one of the methods specified in the guidelines.

Within the deadline of the call, the candidate can withdraw his / her application using the PICA system; the receipt of the withdrawal request and its registration will be notified to the candidate by means of two separate e-mails. After the deadline for the announcement, any renunciation to participate in the procedure, signed and dated, must be promptly communicated to protocollo@unipr.it or protocollo@pec.unipr.it together with a copy of an identity document, specifying the Application ID together with the procedure code.

To report exclusively technical problems, you can contact SUPPORT via the link at the bottom of the page <https://pica.cineca.it/unipr>

In the application, the candidate must indicate the domicile elected for the purposes of the procedure, as well as a telephone number and e-mail address for communications from the university administration.

Any changes must be promptly communicated to this University by e-mail to the following address: concorsipta@unipr.it

Furthermore, the Administration does not assume responsibility for the non-receipt of communications, due to inaccurate indications from the competitor or from failure or late communication of the change of addresses and

contact details indicated in the application, nor for any IT or postal problems, however attributable to a third party, fortuitous event or force majeure.

After the expiry of the term of this announcement, no documentary integration will be allowed.

In the admission application, candidates must declare, under their personal responsibility and in accordance with the D.P.R. 28.12.2000 n. 445, the following:

- a) surname and name (married women must indicate their maiden name);
- b) place and date of birth;
- c) possession of Italian citizenship or citizenship of one of the Member States of the European Union, or of being a family member of a citizen of one of the Member States of the European Union who holds the right of residence or the right of permanent residence, or of be a citizen of a third country holding an EU residence permit for long-term residents or being a holder of refugee status or subsidiary protection status;
- d) if an Italian citizen, the municipality in whose electoral lists she is registered, or the reasons for non-registration or cancellation from the same lists; if a citizen or a foreign citizen, to enjoy civil and political rights also in the country of origin or origin, or the reasons for the non-enjoyment of the same. Candidates with citizenship other than Italian must also declare that they have adequate knowledge of the Italian language;
- e) any reported criminal convictions (even if an amnesty, amnesty, pardon or judicial pardon has been granted) and any pending criminal proceedings;
- f) that he has not been dismissed or dispensed from employment in a Public Administration due to persistent insufficient performance, nor that he has been declared forfeited from a state employment, pursuant to art. 127, first paragraph, letter d), of the T.U. of the provisions concerning the statute of civil servants of the State, approved with Presidential Decree 10.01.1957, n. 3;
- g) possession of the qualification required for participation in the selection as well as the particular professional qualification in relation to the type of activity envisaged;
- h) possession of any qualifications that can be evaluated;
- i) its position with regard to military obligations;
- j) not to have a relationship of kinship or affinity up to and including the fourth degree with a Professor belonging to the reference structure, with the Rector, the General Director or a member of the University Board of Directors or with a member of the Judging Commission ;
- k) any services provided to Public Administrations and any causes for termination of previous public employment relationships;
- l) any preferred qualifications, as per art. 9, held on the expiry date of the deadline for submitting applications for admission to the selection. These qualifications will be taken into consideration only if they have been declared in the application for participation in the selection and are held by the deadline for submitting the application;
- m) the securities, subject to evaluation, held and deemed useful for the purposes of the selection;
- n) the residence with the indication of town, street, house number, province and postal code and, for the purposes of communications by the University Administration in relation to this selection, a telephone number and an e-mail address and the domicile elected for the purposes of the selective procedure. Any change in residence / domicile must be promptly communicated to the address concorsipta@unipr.it

Candidates are required to pay, by the expiry date of the application submission deadline, under penalty of exclusion from the procedure, a contribution of € 25. This contribution must be paid by bank transfer credited to a current account in the name of *Università di Parma, c/o Crédit Agricole Italia S.p.A. – Agenzia di Parma – Via Università, 1 – 43121 Parma - Codice IBAN IT 25 L 06230 12700 000038436533.*

In the application form, candidates with disabilities and / or disabilities recognized pursuant to Law 104/1992, and subsequent amendments and additions, and Law 68/1999, must make an explicit request for the dispensative measure, the compensatory instrument and / or the additional time necessary according to their need which must be appropriately documented and explained with a specific declaration made by the medical-legal commission of the ASL of reference or equivalent public structure.

In particular, in application of art. 2, paragraph 1 of the Ministerial Decree of 9 November 2021, all subjects with DSA are given the opportunity to replace the written tests with an oral test or to use compensatory tools for reading, writing and calculation difficulties, as well as to take advantage of an extension of the times established for carrying out the same tests. The additional time granted to the candidates mentioned above does not exceed fifty percent of the time allocated for the test.

In the application form, the candidate who has a diagnosis of DSA must explicitly request the dispensative measure, the compensatory instrument and / or the additional time necessary according to their need which must be documented with a

specific declaration made by the medico-legal commission of the ASL of reference or by equivalent public structure. The replacement of the written tests with an oral test is granted on the basis of the documentation presented, which attests to a serious and documented dysgraphia and dysorthography.

Failure to indicate the necessary aids in the application exempts the University Administration from any task in this regard. The request must be drawn up following the instructions available in the online application procedure for participation in the selection.

The Administration will carry out appropriate checks, even on a sample basis, on the veracity of the content of the requests for participation and on the certificates and certifications produced by the candidate during the procedure, in relation to the provisions of Presidential Decree 28.12.2000 n. 445.

The Administration guarantees equality and equal opportunities between men and women for access to employment and treatment at work.

ART. 4 – Selection Commission

The Selection Commission will be appointed by order of the Director General and will be composed of three members, chosen among professors or experts of proven competence in the subjects covered by the research project, also external to the University, on the proposal of the structure proposing the recruitment of the technologist.

ART. 5 – Evaluation of qualifications

The assessable qualifications, which will be assigned an overall score not exceeding 40 points (of which up to 20 points for qualifications and up to 20 points for the particular cultural and professional qualification), provided that they relate to the activities of the place selected, are the following:

QUALIFICATIONS

1. *Master's degree score (or equivalent qualification): up to 15/100*
1. *Higher education qualifications: up to 5/100*

PARTICULAR CULTURAL AND PROFESSIONAL QUALIFICATION

1. *Work and research experience: up to 15/100*
1. *Participation in courses and conferences: up to 2/100*
1. *Additional relevant professional experience: up to 3/100*

The qualifications relied on as an access requirement cannot be included among the qualifications that can be evaluated.

The evaluation of qualifications will be carried out only for candidates who have taken the written test, after the test itself, and before correcting the related papers. The result of the evaluation of qualifications will be made known before the oral exam takes place, with notification to the candidates by email.

Titles can be presented in one of the following ways:

- a) in photocopy with a substitutive declaration of affidavit certifying its conformity with the original, pursuant to art. 47 of Presidential Decree 28.12.2000, n. 445, together with the front and back photocopy of an identification document;
- b) declared in lieu of certification, pursuant to art. 46 of the Presidential Decree n. 445/2000, together with the front and back photocopy of an identification document.

Qualifications, self-certifications and substitutive declarations received by this University after the deadline for submitting applications to participate in the competition will not be taken into consideration.

Acts and documents drawn up in a foreign language must be accompanied by an Italian translation in accordance with the foreign text, drawn up by the competent diplomatic or consular representation, or by an official translator.

Pursuant to the D.P.R. 28.12.2000 n. 445, without prejudice to the provisions of Law 15.5.1997 n. 127, if the untruthfulness of the content of the declaration emerges from the control of the substitute declarations, the declarant forfeits any benefits resulting from the provision issued on the basis of the untruthful declaration.

ART. 6 - Attachments to the application

The application must be accompanied by:

- a) **qualifications subject to evaluation pursuant to Art. 5 of this announcement;**
- b) **copy of the identity document in the case provided above by Art. 4;**
- c) **copy of the bank transfer concerning the participation fee;**
- d) **curriculum vitae in European format.**

ART. 7 - Exam tests

The exams, which will consist of a written test, which will be carried out in presence with the aid of IT tools, and an oral test, which can be carried out in presence or in remote videoconference, are aimed at ascertaining the possession of skills, understood as a set of knowledge and logical-technical, behavioral and managerial skills.

Both tests can be held in English.

WRITTEN TEST

The written test, with theoretical and practical content, will consist of a series of open-ended questions and will have as its object: *Implementation of research and technology transfer actions within the projects of Mission4, Component 2 of the PNRR.*

The maximum score attributable to the written test is 30 points. **Candidates who have reported a mark of at least 21/30 in the written test will be admitted to the oral exam.**

ORAL EXAM

The oral exam will be subject: *Implementation of research and technology transfer actions within the projects of Mission4, Component 2 of the PNRR.*

The good knowledge of the English language, as well as of the most popular computer applications, will also be ascertained.

The maximum score attributable to the oral exam is 30 points. **The oral exam will be considered passed if the candidates achieve a mark of at least 21/30.**

La **votazione complessiva delle prove** è determinata sommando i voti conseguiti nella prova scritta e nella prova orale

TEST CALENDAR:

WRITTEN TEST	FRIDAY 21 APRIL
ORAL EXAM	WEDNESDAY 3 MAY

WRITTEN TEST

The list of candidates admitted to the written test will be communicated by notice published **on 17.04.2023** on the University's institutional web portal, in the section dedicated to the procedure, accessible by connecting to the address <http://www.unipr.it/node/17504> IN COMPLETION.

Any changes to the calendar of the test and / or to the methods of carrying out the same, any venue and the time of convocation will be communicated through further notices, having the value of notification in all respects, published on the institutional web portal of the University, in the section dedicated to the procedure, reachable by connection to the address <http://www.unipr.it/node/17504> IN COMPLETION.

During the written test, candidates may not bring with them books, periodicals, daily newspapers and other publications of any kind, nor may they bring bags or the like, capable of containing such publications, which must in any case be delivered before the beginning of the tests to the supervisory staff, who will return them at the end of the tests, without assuming any responsibility for their content. The use of electronic equipment (computers, mobile phones or PDAs and other) will not be allowed, except those provided by the Administration, under penalty of immediate exclusion from the competition. The consultation of uncommented regulatory texts and the dictionary of the Italian language will be allowed only if authorized by the relevant Commission, which will communicate it to the candidates immediately before the same test.

Furthermore, during the tests, candidates will not be allowed, under penalty of immediate exclusion from the procedure, to communicate with each other verbally or in writing, or to relate to others, except with those in charge of supervision or with the members of the selection board.

ORAL EXAM

The list of candidates admitted to the oral test, together with the vote reported by each individual in the written test, any changes to the calendar of the test and / or to the methods of carrying out the same, any venue and the time of convocation will be communicated on **27.04.2023**, by notice, having the value of notification for all purposes, published on the institutional web portal of the University, in the section dedicated to the procedure, reachable by connection to the address <http://www.unipr.it/node/17504> IN COMPLETION.

Each candidate, in order to ensure compliance with the legislation on the processing of personal data, will be identified with the unique personal identification code that will have been attributed by the Pica application to the relative application submitted.

Given the current situation with reference to the SARS-CoV-2 (COVID-19) contagion, candidates are invited to periodically consult the page of the University website accessible at <http://www.unipr.it/node/17504> *ATTIVI* or *IN PROGRESS*, for any communications regarding this competition procedure. These communications will have the value of notification for all legal purposes.

ART. 8 - Preferences with equal merit

Competitors who have passed the oral exam must submit to this University, within the peremptory term of fifteen days starting from the day following that in which they took the test itself, a substitutive declaration of certification, certifying the possession of the qualifications of preference, with the same evaluation, already indicated in the application, which also shows the possession of the requirement on the expiry date of the deadline for the presentation of the application for admission to the competition. This documentation is not required in cases where public administrations possess it or can dispose of it by requesting it from other public administrations, as long as it is indicated by the candidate.

The preference titles indicated exclusively in the application form and not subsequently in the manner described above, will not be considered useful for the purposes of the ranking.

The candidate must declare, for the purposes of applying the right of preference, the title that gives the right to this benefit, providing a precise indication of the essential elements for finding the information or data requested, as required by art. 43 of the Presidential Decree 445/2000. Based on current legislation, preference is given, with the same merit, in the following order:

- 1) those awarded with the medal for military valor;
- 2) mutilated and disabled ex-combatants of war;
- 3) mutilated and disabled as a result of war;
- 4) mutilated and disabled for service in the public and private sector;
- 5) war orphans;
- 6) orphans of those who died as a result of war;
- 7) orphans of those killed for service in the public and private sector;
- 8) wounded in combat;
- 9) awarded a war cross or other special certificate of war merit, as well as heads of large families;
- 10) children of the mutilated and war invalids ex combatants;
- 11) children of the maimed and invalids due to war;
- 12) children of the maimed and disabled for service in the public and private sector;
- 13) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of those killed in war;
- 14) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of those who died as a result of war;
- 15) widowed parents who have not remarried, the spouses who have not remarried and the widowed or unmarried sisters and brothers of the fallen for service in the public and private sector;
- 16) those who have served in the military as combatants;
- 17) those who have rendered commendable service or service without demerit, for whatever reason, for not less than one year in the administration that launched the competition;
- 18) married and unmarried with regard to the number of dependent children;
- 19) disabled and mutilated civilians;
- 20) military volunteers of the Armed Forces congedati without demerit at the end of the firm or re-affirmation.

With equal merit and qualifications, preference is determined:

- 1) the number of dependent children, regardless of whether the candidate is married or not;

- 2) from having given praiseworthy service, or service without demerit, in public administrations;
- 3) from the minor age.

ART. 9 - Formulation and approval of the ranking

Once the exams have been completed and the qualifications have been evaluated, the Selection Board draws up the merit ranking of the candidates according to the descending order of the overall score obtained by them. **The overall grade is determined by adding to the vote reported in the evaluation of the qualifications, the vote obtained in the written test as well as the vote obtained in the oral exam.**

With the observance, with equal merit, of the rules on preferences provided for in the previous article, with the determination of the General Manager the acts of the competition will be approved as well as the merit ranking and declared the winner under the suspensive condition of ascertaining the requisites required for admission to employment.

The general ranking of merit, together with that of the winner under the suspensive condition of the assessment of the requisites required for admission to employment, will be published on the online Register as well as on the website of the University of Parma, as well as on the MIUR website.

The ranking is effective immediately and takes effect for a period of two years from the date of the aforementioned publication, except for different provisions of law.

There are no declarations of suitability for selection.

ART. 10 - Establishment of employment relationship

The University of Parma will stipulate with the winners a fixed-term contract of subordinate law, with a full-time hourly commitment lasting 26 months, possibly renewable, and remuneration corresponding to Cat. EP economic position EP1, of the current CCNL of the Sub-Fund, based on the research project referred to in art. 1 of this announcement, equal to an all-inclusive fundamental economic treatment of € 298,446.00 (gross administration).

There is also an ancillary economic treatment equal to 15% of the fundamental economic treatment, equal to € 42,944.70. The ancillary remuneration will actually be quantified on the basis of the evaluation carried out annually by the Manager of the Management Office in relation to the objectives achieved, taking into account the available resources.

At the time of taking up service, the employee is required to prove, pursuant to art. 46 of Presidential Decree 28.12.2000, n. 445, by substitutive declaration of certifications, the possession of the requisites for admission to employment, as specified in art. 2 of this announcement. The declaration relating to the requirement of nationality and enjoyment of political rights must indicate the possession of the requirement on the date of expiry of the notice. The University of Parma will carry out appropriate checks on the veracity of the substitute declarations, pursuant to art. 71 of D.P.R. 28.12.2000, n. 445. If the check should reveal the untruthfulness of the content of the declaration, the declarant will forfeit the benefits obtained on the basis of the untruthful declaration and the termination of the contract will be determined, without prejudice to the provisions of art. 76 of D.P.R. 28.12.2000, n. 445, on criminal rules.

ART. 11 - Recruitment

Pursuant to the current CCNL of the staff of the Education and Research Sector, a trial period is required; A public administration employee with a length of service of not less than two years is not subject to probation.

Failure to hire the service within the term established by the contract, without justified reason, unquestionably assessed by the University, will result in the immediate termination of the contract.

Failure or incomplete delivery of the required documentation or failure to regularize the documentation within the prescribed term entails the immediate termination of the employment relationship.

ART. 12 – Termination of the contract

The termination of the employment relationship is determined by the expiration of the term or the withdrawal of one of the parties. Each of the contracting parties may withdraw from the contract before the expiry of the term if a cause occurs which, pursuant to art. 2119 of the Civil Code, does not allow the continuation, even temporary, of the contract.

ART. 13 - Final rules

For anything not covered by this announcement, the rules of the aforementioned Regulation and the current provisions on the conduct of competitions, as well as those contained in the CCNL of the Fund currently in force, apply.

Pursuant to art. 24bis, paragraph 5, the stipulated contract does not give rise to rights regarding access to the roles of academic or technical-administrative staff of the University. Under no circumstances may the employment relationship exceed the limits of the law, nor be transformed into an indefinite period.

This selection notice, written in Italian and English, will be made public through:

1. publication on the website of MIUR – European Union
2. publication on the portal InPA – Department of Public Function;
3. publication on the online Register and on the website of this University at <http://www.unipr.it/node/17504> ATTIVI

ART. 13 - Processing of personal data

The personal data of the candidates, communicated to the University of Parma, will be processed, in paper or computer form, for the sole purposes related to the conduct of the competition and the management of any employment relationship, in compliance with the provisions in force. Candidates are invited to read the information, provided pursuant to art. 13 of EU Regulation 2016/679 – General Data Protection Regulation, available at:

https://www-new.unipr.it/sites/default/files/2022-06/modello_informativa_selezioni_reclutamento.pdf

Applications and documents produced by applicants constitute "administrative documents" in respect of which, except in exceptional cases, the requirement of confidentiality must be excluded. These documents, once acquired in the insolvency proceedings, leave the personal sphere of the participants who, therefore, do not assume the role of interested parties in the judgment aimed at access to the procedural documents by another subject. In any case, the provisions of the General Regulation on the Protection of Personal Data (EU Regulation 2016/679 of the European Parliament and of the Council of 27 April 2016 (GDPR), concerning the protection of individuals with regard to the processing of Personal Data, as well as on the free movement of such data, published in the OJ of 04 May 2016, will be respected.

ART. 14 - Responsible for the procedure

Pursuant to Law 7.8.1990, n. 241, as amended and supplemented by Law 11.2.2005, n. 15, the Head of the competition procedures is Dr. Stefano Ollari, Head of the Organizational Unit (U.O.) Administration of Technical, Administrative Staff and Organization.

ART. 15 - Information

For any information, interested parties can contact the Organizational Unit (O.U.) Administration of Technical Administrative Staff and Organization of the University of Parma, Via Università 12, 43121 Parma – Telephone numbers: 0521.034382 / 0521.034386/0521.034136 - E-mail address: concorsipta@unipr.it

The staff receives the public by appointment only and answers phone calls from Monday to Friday from 9:00 to 11:00.

Avv. Candeloro Bellantoni

Digitally signed pursuant to Legislative Decree no. 82/2005

U.O.R. Unità Organizzativa Responsabile	Area Dirigenziale Personale e Organizzazione	Avv. Riccardo Marini
R.P.A. Responsabile del Procedimento Amministrativo	U.O. Amministrazione Personale Tecnico Amministrativo e Organizzazione	Dott. Stefano Ollari