



UNIVERSITÀ DI PARMA

Call for European and International Mobility – A.Y. 2024/2025

MOBILITY FOR STUDY PURPOSES (SMS)

(for ERASMUS+, I-PARMA01 contract subject to approval by the Erasmus+ National Agency INDIRE)

Deadline for submission of applications: FEBRUARY 2, 2024 (12pm)



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INTRODUCTION

The University of Parma, with the contribution and support of the National Agency ERASMUS+ INDIRE Italy and the Ministry of University and Research (MUR), considers exchange mobility as a strategic goal for the education of its students, and has always aspired to offer its/their students the widest range of mobility opportunities for attending curricular courses and internships, preparing undergraduate and doctoral theses as well as acquiring a double degree at prestigious European and international universities.

The **Call for European and International Mobility for Study Purposes** brings together all the opportunities offered by the University for the acquisition of foreign university credits in study periods ranging from two to twelve months. Within three distinct areas (ERASMUS+, OVERWORLD, and SPECIAL PROJECTS), it is possible to apply for a European or international experience.

Mobility and exchange opportunities refer to two main Programs, under which the different possibilities are articulated:

- The **ERASMUS+** Program (European level)
- The **OVERWORLD** Program (University level)

ERASMUS+ is the European Union's flagship Program in education, training, youth and sport for the period 2021-2027. With specific reference to the locations available under the ERASMUS+ area in this call, the specific objectives are:

- promote mobility of individuals and groups for learning purposes as well as collaboration, quality, inclusion and equity, excellence, creativity and innovation at the level of organizations and policies in education and training;
- Promote mobility for the purpose of non-formal and informal learning, active participation of young people, as well as collaboration, quality, inclusiveness, creativity and innovation at the level of youth organizations and policies;
- promote learning mobility of sports personnel as well as collaboration, quality, inclusion, creativity and innovation at the level of sports organizations and policies.

The **OVERWORLD** Program is promoted by the University of Parma, and it encourages the mobility of its students to non-European universities having an active educational and scientific collaboration agreement with our University. Similar to the SMS action of the ERASMUS+ Program (mobility for study purposes), students selected for a period of OVERWORLD mobility receive a financial contribution and have the opportunity to take courses and take advantage of the opportunities available at the host institution without the payment of additional tuition fees (with the exception of specific dual-title programs - see "Annex A - List of Destinations by Area").

Both Programs offer the guarantee of full recognition of educational activities successfully completed abroad, and previously approved in the Learning Agreement for Studies.

The "**ERASMUS+ SMS**" and "**OVERWORLD**" areas are inclusive of opportunities related to participation in **DOUBLE DEGREE PROGRAMS** with European and non-European universities. This type of mobility is identifiable by applying the "DD" (Double Degree) filter on the first column of the specific area in the Annex A "List of Destinations" file.

The "**SPECIAL PROJECTS**" area, although the mobilities can be ascribed to the ERASMUS+ and OVERWORLD contexts, is separate in that it contains mobility opportunities within the framework of initiatives aimed not only at mobility for the acquisition of university credits, but also at the contribution of selected students to specific projects that contribute to the growth and development of university realities embedded in the world of international cooperation.

The Call contains all the information needed to participate in mobility towards European and non-European universities for the following purposes:

- attend courses and taking exams for the purpose of acquiring credits;
- attend courses and take related exams together with a curricular internship at the destination institution;
- conduct research activities and take courses for doctoral students;
- prepare undergraduate and doctoral theses;
- participate in double degree programs within degree courses that offer this opportunity;
- participate in special projects active within the University.

The EU GREEN European University

As of January 1, 2023, the University of Parma is a partner in the [EU GREEN University Alliance](#) (European Universities Alliance for Sustainability, Responsible **G**rowth, Inclusive **E**ducation and **E**Nvironment). In addition to the University of Parma, the alliance includes the following universities:

- [Universidad de Extremadura](#) (ES)
- [Atlantic Technological University](#) (IRL)
- [Universitatea din Oradea](#) (RO)
- [Universidade de Evora](#) (PT)
- [Université d'Angers](#) (FR)
- [Otto-von-Guericke Universität Magdeburg](#) (DE)
- [Högskolan i Gävle](#) (SE)
- [Wroclaw University of Environmental and Life Sciences](#) (PL)

Over the next few years, the EU GREEN alliance aims to create an open "European campus," within which all students will be free to move and collaborate, and to take advantage of the various opportunities offered by individual universities, and the projects that will be jointly developed, on the topic of sustainability. In anticipation of being able to make all this a reality, the Alliance's partner locations have already initiated preferential channels for mobility: should you be selected for one of the EU GREEN Alliance partner locations, you can contact the University's Internationalization Office (erasmus@unipr.it) to get more information on planning your mobility.

How to read the Call

The Call for European and International Mobility for Study Purposes (SMS) is published annually and is open to students enrolled in one of the University of Parma's degree courses for the academic year 2023/2024, including inter-university courses having the University of Parma as their administrative headquarters. All mobilities approved under this Call will run during the a.y. 2024/2025.

The Call is divided into two parts:

1. A first part containing **general information**, useful for those who intend to apply for a study period abroad;
2. A second part, dedicated to the description of the mobility grants, where the financial contributions intended for selected students are indicated, as well as the rules for obtaining them and the cases in which they are not granted.

The following annexes constitute an integral part of the Call:

- Annex A - List of destinations by area
- Annex B - Guide to European and International Mobility (ERASMUS+ area)
- Annex C - Guide to European and International Mobility (OVERWORLD area)
- Annex D - Specific selection criteria
- Annex E - Application in paper format
- Annex F - Model motivational letter (mandatory attachment to the application)
- Annex G - Instructions for completing the ESSE3 application.

PLEASE NOTE:

Careful reading of the Call for Applications and its Annexes facilitates the submission of a valid and effective application. Applying for a mobility period means wanting to improve yourself and deal with an academic and social reality very different from the home university's model. For a more effective application, we encourage you to check your language skills and academic offering at the locations you have identified **BEFORE** filling out the application. Both the possession of adequate language skills and a proper evaluation of the teachings offered are key elements for the success of your mobility period.

1. EUROPEAN AND INTERNATIONAL STUDENT MOBILITY: GENERAL INFORMATION

1.1 Admissible activities

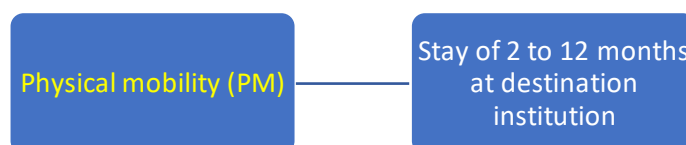
Student mobility under this Call allows the following activities:

- **Study:** attending courses (teachings) and taking the relevant examinations (exams);
- **Thesis preparation;**
- **Study and curricular traineeship** (where provided for by the curriculum of the University of Parma degree course). This type of mobility, called "Combined Mobility," is allowed only after agreeing with the host institution on the feasibility of the traineeship, in addition to course attendance. It is not possible to carry out **exclusively** internship activities;
- **Teaching, research and thesis preparation activities** for doctoral students.

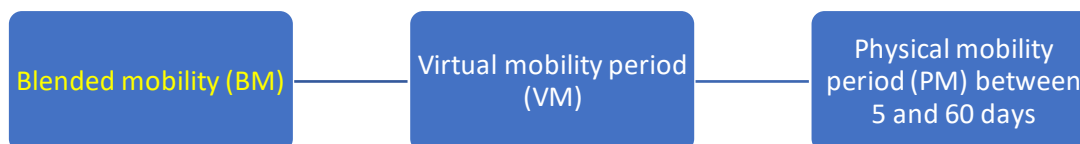
1.2 Types of mobility

The three types of mobility are:

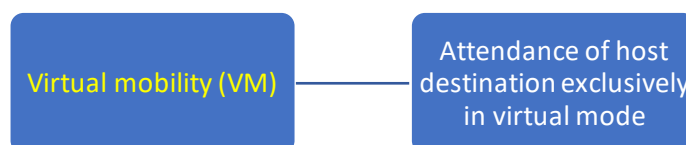
A - **Physical mobility (PM)** - this mobility is carried out entirely in presence at the destination institution. Physical mobility (PM) is also considered to be any educational activity carried out at a distance provided that the student is physically present in the destination country.



B - **Blended mobility (BM)** - means a period of virtual mobility combined with a period of physical mobility. The physical mobility period, lasting between 5 and 60 days, can also take place non-consecutively in time. The duration of the virtual period, on the other hand, is agreed between the two mobility coordinators (home and destination location).



C - **Virtual Mobility (VM)** - means a period of distance mobility (conducted online) without physical mobility. In the context of this Call, this type of mobility is regulated exclusively with reference to the co-presence of physical mobility (see above: Blended Mobility - BM).



D - **Short-term mobility (SM)** - means a type of mobility that can be realized only if the following conditions are met:

1. Consent of the university of origin to this type of mobility
2. Upon successful selection, acceptance of the student's mobility program by the destination institution
3. Definition of the study program with the Contact Person of the International Mobility Committee of one's Department
4. Precise planning and communication to the relevant offices of the two universities of the virtual and physical mobility periods.



* This type of mobility is introduced with the new ERASMUS+ Program 2021/2027 and is **applicable only to locations included in the "ERASMUS+ SMS" area**. Short-term mobility must be **between 5 and 30 days in duration**. For students in the **first and second cycles**, this type of mobility must be **compulsorily combined with a period of virtual mobility (VM)**, the sum of which (virtual mobility + short-term mobility) must reach the **minimum total duration of 2 months (60 days)**. Students enrolled in doctoral programs have the option to undertake a period of short-term mobility for teaching, research and doctoral thesis preparation activities **with or without a virtual component**.

All mobility activities must take place between **June 1, 2024 and July 31, 2025**.

1.3 Mobility and emergency conditions

The choice of a destination for a mobility period may be affected by the sociopolitical and health security status of each country. **It is your duty to make an informed monitoring of the conditions in the countries where the Universities of your interest are located**. The University of Parma assumes no responsibility for the country choice you make.

Decisions on the departure or welcoming of exchange students are the responsibility of:

- the governments of the partner institutions' home countries;
- individual partner institutions of the University of Parma, which could make decisions to contain the risk of contagion with direct impact on planned mobility (introduction of distance learning, suspension of incoming mobility, etc.);
- the Italian Ministry of Foreign Affairs and International Cooperation, which might advise against travel to the destination location;
- the University of Parma which, having heard the parties involved, might decide to consider sending and/or stay of its students in the assigned destination unsafe.

Constantly updated information is available at <https://www.viaggiasesicuri.it>.

Individual Agreement Coordinators, Departmental International Mobility Committees and the University's Internationalization Office provide assigned students with the necessary updates. When the above conditions occur, the following are evaluated compatibly with the requirements and availability of the partner institutions:

- a change in the type of the programmed mobility (change from physical to blended or virtual mobility);
- (where feasible) relocation to another destination (not necessarily in order of preference and compatibly with the profile of the assigned student);
- the postponing of the mobility until the following academic year, if compatible with the assignee student's university career;
- cancellation of the mobility.

PLEASE NOTE:

Until further notice, mobilities to partner universities located in **PALESTINE, ISRAEL, UKRAINE and the RUSSIAN FEDERATION** are currently **inactive** due to unsafety conditions.

Remember that during your mobility period, it is important to register for the "Where We Are in the World" portal, available both online and through the "Crisis Unit" app.

1.4 Mobility and Inclusion

1.4.1 Presence of disability or specific learning disorder (SLD)

Mobility is an opportunity for everyone. Therefore, everyone should be in a position to undertake a period of study abroad. The University of Parma, in line with the priorities of the ERASMUS+ Program, implements various forms of active support for disadvantaged groups. If the individual case is not already taken care of by the University's Welcome and Inclusion Center (regarding support for students with disabilities or SLD), we invite you to attach the medical certification attesting to the disability or specific learning disorder to the application.

In accordance with the provisions of the ERASMUS+ Program, in order to enable broader participation in mobility, the ERASMUS+ Italy National Agency provides funds for the special needs of students with disabilities or specific learning disorder. If sufficient EU funds cannot be available to cover all requests, the University of Parma makes available identical safeguards, supporting the mobility financially and providing all necessary support for planning the period abroad.

1.4.2 Conditions of socioeconomic hardship

Similarly to the cases mentioned in the previous point, the presence of hardship economic conditions should not prevent the possibility of carrying out a period of study at one of the University of Parma's partner institutions. With particular attention to this type of category, the sections on mobility grants provide a detailed list of the funds available to protect those in this group ("2.5 Summary of grants").

1.5 The language requirement and the University's Language Placement Test

PLEASE NOTE:

Undertaking a mobility period abroad involves having a good level of proficiency in the language of instruction used by the destination university in the courses you are interested in. ERASMUS+ and OVERWORLD are **opportunities to improve** your language skills, but not to undertake a period of university study from scratch. Each destination university requires a CEFR level of language proficiency, sometimes even certified by official certifying bodies, whether that is the native language of the destination country or the vehicular language (e.g., English) used in the courses you are interested in.

The language requirement must be met before you submit your application.

In order to acquire up-to-date information regarding language requirements, consultation of the website of the university identified as a potential destination location is an essential step in correctly setting up one's mobility plan (along with consultation of the list of destinations attached to this Call for Proposals, with particular reference to the language requirements of the individual destination and the relevant notes).

It is also important to keep in mind that verification is needed as to which teachings are available in vehicular languages and which are taught in the native language: often, only some are available in vehicular languages and, therefore, there may be a need to know more than one language.

One's level of language proficiency is verified by taking the Language Placement Test (LPT) activated by the University of Parma. It is strongly advised to identify destination locations and fill out the application **after** taking the Language Placement Test, in order to indicate preferred locations that are compatible with the demonstrable language level.

Even in the case of selection, but not meeting the language requirement of the destination institution, it will not be possible to be sent for mobility or relocation to another institution, except in special cases that will be handled by the relevant Departmental International Mobility Committees (CMI).

Details on how to take the LPT, the session schedule and all information, including exemption categories and eligible certifications, can be found at <http://www.unipr.it/LPT>.

The LPT 2023/2024 sessions, which are useful for participation in this Call, are set for:

1. **NOVEMBER 28, 2023**
2. **NOVEMBER 29, 2023**
3. **NOVEMBER 30, 2023**

It is important to remember that:

- The result of the Language Placement Test is to be considered valid exclusively for students' participation in international mobility projects.
- The University's Internationalization Office is not responsible for monitoring and managing mobilities that are incompatible with the language requirements of the partner institutions.

1.7 Selecting the destination institutions

This Call allows for an **easier overview** of the different opportunities available, also with a view to making it easier to choose between a mobility period in a European or non-European location.

Choosing your destination institutions is a key step in filling out your application and especially, and more importantly, in planning your academic journey.

A careful selection of preferred destinations involves:

1. Careful consultation of **Annex A "List of Destinations by Area"**,
 - a. in order to identify the destinations of interest present in the different areas (ERASMUS+ SMS, OVERWORLD, Special Projects), taking into consideration that, at the time of application submission, you will be able to indicate a **maximum of 4 destinations** in total, which can be chosen from one or more areas;
 - b. to get to know the School, Faculty or Department of the destination university (also by reading the notes contained in each offered location), in order to avoid situations of incoherence between your study plan and the teachings offered by the host institution.
2. A **choice in line with both your study plan and your language skills**. With this in mind, if not already in possession of appropriate certification, it is strongly recommended that you identify the destination locations of interest **after taking the Language Placement Test**.

It is also important to keep in mind that:

- the destination locations contained in the area "ERASMUS+ SMS" refer to mobilities **financed by the ERASMUS+ Program** and aimed at periods of study at **European and non-European partner universities** in a period between June 1, 2024 and July 31, 2025 for a minimum of 2 months (60 days) up to a maximum of 12 months (360 days) **without interruptions**, with the exceptions provided by the mobilities of students enrolled in doctoral courses (see below).
- the destination locations contained in the areas "OVERWORLD" and "SPECIAL PROJECTS" refer to mobilities aimed at periods of study at non-European partner universities, in a period between June 1, 2024 and July 31, 2025 for a minimum of 3 months (90 days) up to a maximum of 12 months **without interruptions**, with the exceptions provided by the flows of students enrolled in doctoral courses (see below).

The available positions and related mobility grants will be awarded according to the rules of what is specified with respect to each mobility initiative and in the tables in Annex A. Within the tables are indicated the number of positions and duration available for each destination and each Course of Study, as well as any additional requirements.

PLEASE NOTE:

The list of destinations (Annex A) consists of a protected Excel file divided into several worksheets (one per area). This information is not replicated within the list available in ESSE3; therefore, **you are strongly encouraged to consult the Annex with the utmost care** in order to fill out the application correctly (it is expected that a different application will be filled out for each area of interest, indicating a maximum of 4 total preferred destinations, regardless of the number of areas involved).

The language requirements illustrated in the list of available destinations refer to the data available during the a.y. 2023/2024 and **may be subject to change** on the basis of decisions made independently by the individual institutions after the issuance of this call. Therefore, in order to access any updates, please carefully review the language requirements also by perusing the website of the individual locations of interest.

1.8 Participants and requirements

In order to be eligible to apply, you must meet the following requirements:

- be regularly enrolled in the a.y. 2023/2024, full or part time, in a first, second or third cycle course of study active at the University of Parma, with the exception of those enrolled in first or second level Master degrees. You may not apply for this call if you are enrolled in single courses;
- not have residence in the country to which you are applying for mobility;
- be in possession of the language requirement for the destination location;
- have not used the maximum number of months of mobility (12) provided for each cycle of study in the same area for which you apply;

In case of selection, remember the following:

a) after selection, but before departure, you must:

- have regularized your enrollment for the a.y. 2024/2025 (for students who intend to graduate in the extraordinary session a.y. 2023/2024, the enrollment for a.y. 2023/2024 will be considered valid, provided you send proof of enrollment under condition of graduation.
- having entered your ISEE (even if in the maximum band) on the ER-GO portal according to the procedures contained in the additional note that will be made available at the following web address: <https://www.unipr.it/bando-unico-la-mobilita-europea-ed-internazionale-studio-aa-20242025>;

b) during the mobility, remember that:

- you will not be able to make career suspensions or interruptions under penalty of exclusion from the grant, with restitution of any amounts received and non-recognition of the activities carried out abroad;
- you will not be able to obtain the final degree, which can be obtained only after the conclusion of the study period abroad and after recognition of the activity carried out.

For all aspects related to rights and duties, as well as aspects of managing mobility periods abroad, you may refer to Annexes B and C "Guide to European and International Mobility."

Rights and duties related to mobility periods are detailed in the [Erasmus Student Charter](#).

PLEASE NOTE:

If you are enrolled in a Bachelor's Degree (L) program and are applying for a mobility that will take place during your Master's Degree (LM), you are required to graduate by a date prior to your departure and after finalizing your new LM enrollment for the 2024/2025 academic year before the start of the mobility.

If you have already completed a mobility and wish to apply for an additional mobility period during the SAME study cycle (L, LM, LMCU or PhD), you will be eligible for selection as long as the sum of the months of the mobility(s) used and the one for which you are applying does not exceed 12 months of mobility for L, LM, PhD or 24 months for LMCU courses. Postgraduate traineeship months are counted within the degree program in which you were enrolled at the time of your application. In the maximum number of months in mobility, any period done in virtual mode will not be counted.

Remember that it is necessary to verify well in advance that you have the necessary documentation (ID card, or passport, valid up to 6 months after the planned end of the mobility) to stay in any destination country indicated in the application.

1.9 Deadlines and how to apply

The application, complete with the required attachments (identical attachments for each application submitted), must be **completed and submitted no later than 12pm (12.00) on February 2, 2024**.

You are required to fill out an application for each desired area, indicating a maximum of 4 total preferred locations, regardless of the number of areas involved in your choice.

The application can be completed online from December 18, 2023 by logging into your personal ESSE3 profile from the page <https://unipr.esse3.cineca.it/Home.do> - International Mobility - Mobility Calls.

The application is complete only if it is accompanied by **all the required mandatory documents** (attachments), in detail:

- Motivational letter, taking care to indicate the **order of preference** of the chosen destinations (it is **mandatory** to use Annex F);
- Self-certification of enrollment with exams (downloadable from ESSE3).

You may also attach any additional documents you deem useful for selection purposes, **including** any language certifications you hold (see: Language Placement Test waiver).

Incomplete applications will not be accepted.

It is not possible to change or cancel submitted applications.

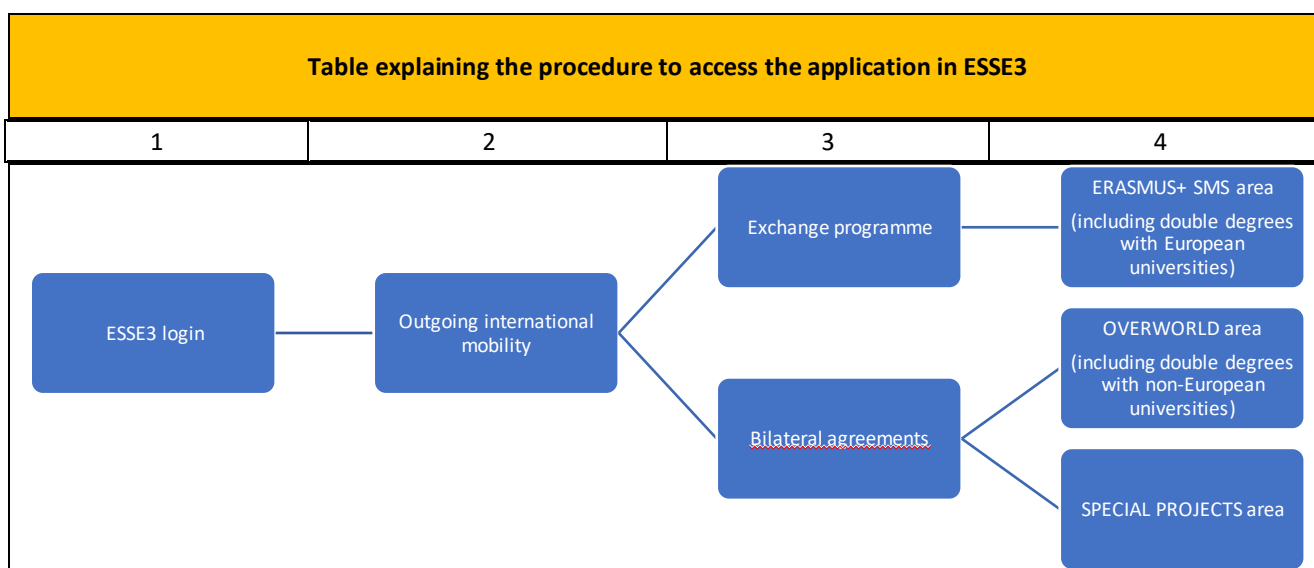
After verifying that you meet the requirements, you must select the **area** of mobility containing the destination location(s) of interest:

1. **ERASMUS+ SMS area** (for students enrolled in L, LM, LMCU, PhD courses), for first-, second- and third-cycle mobility for study purposes to locations with an active Erasmus+ bilateral agreement with the University of Parma;
2. **OVERWORLD area** (for students enrolled in L, LM, LMCU, PhD courses), for first-, second- and third-cycle mobility for study purposes to locations having an active non-Erasmus+ international agreement with the University of Parma;
3. **SPECIAL PROJECTS area** (for students enrolled in L, LM, LMCU, PhD courses), for first-, second- and third-cycle mobility for study purposes to venues with existing projects of specific scientific and cultural interest;

and fill in the required fields, inserting the mandatory attachments at the end.

Within the ESSE3 system:

- the "ERASMUS+ SMS" area is contained in the "Exchange program" section
- the "OVERWORLD" and "SPECIAL PROJECTS" areas are contained in the "Bilateral agreements" section



As detailed above, the "ERASMUS+ SMS" and "OVERWORLD" areas are inclusive of opportunities related to participation in DOUBLE DEGREE PROGRAMS with European and non-European universities. This type of mobility can be identified by applying the "DD" (Double Degree) filter in the first column of the specific area within Annex A of the Call for Applications.

PLEASE NOTE:

In ESSE3, you must complete and submit a **separate application (with attachments) for each CONTEXT ("Exchange program" or "Bilateral agreements")** in which you intend to participate, keeping in mind, however, that a maximum of 4 total destination locations can be indicated, regardless of the number of areas involved. **The order of preference of the chosen locations must be specified in the motivational letter** and is binding in the allocation of the exchange spot. **The attachments to the different applications should be identical.**

If, **at the time of submitting your application**, you are regularly matriculated, for the academic year 2023/2024, in a Laurea (L), Laurea Magistrale (LM), or Laurea Magistrale a Ciclo Unico Unico (LMCU) course but **you don't have a matriculation number yet**, you can apply for the call using the special forms prepared for paper submission available on the University portal at https://www.unipr.it/mobilita_uscita_2024_2025. In this case, the paper application must be delivered, complete with the required attachments, to the University's Protocol Office (via Università, 12 - 43121 Parma) **by 12pm (12.00) on February 2, 2024**, through one of the following methods:

1. direct delivery;
2. sent by **mail** (the post stamp date is NOT valid to prove the date);
3. sending by **PEC** (from certified personal address - PEC - of the candidate) to protocollo@pec.unipr.it;
4. sending by **e-mail** (from the candidate's institutional e-mail address "nome.cognome@studenti.unipr.it" or "nome.cognome@unipr.it") to protocollo@unipr.it. In this case, it is **mandatory to attach a front/back copy of a valid identity document**.

In case of any problems in submitting the online application, solely attributable to malfunctions in the procedure, please promptly report them to the Internationalization office (erasmus@unipr.it or overworld@unipr.it).

1.10 Selection procedures

The selection procedures are carried out by an adjudicating International Mobility Committee, appointed by rectoral decree. **The judgment of the Commission is unquestionable.**

After the deadline for submission of applications has expired, the relevant Committee evaluates the valid applications (possibly including a motivational interview with the applicants). You are therefore required to **check the date, place and time of the interviews** (if scheduled by the competent Selection Committee), which will be published on the same page of this Call.

For the purposes of the evaluation and selection procedures, on the basis of the adopted and published selection criteria (**Annex D - Specific Selection Criteria**), the International Mobility Selection Committee proceeds to draw up the ranking list. There will be differentiated selection criteria per Department and/or area of mobility. Therefore, a punctual reading of the dedicated Annex, containing the analytical description of the evaluation parameters, both for the predetermined and the discretionary part, is essential. Regardless of the differentiated criteria applicable by each Department, the evaluation has two common parts:

1. **A part predetermined** by the University computer system, which has an overall weight equal to 50% of the overall assessment (progress of studies, weighted average assessment and assessment of university credits acquired) and the maximum overall value of 50/100 points;
2. **A discretionary part** expressed by the judging International Mobility Committee, having a weight equal to 50% of the overall evaluation and the maximum overall value of 50/100 points, including the evaluation of the following aspects:
 - a. analysis of the motivational aspect;
 - b. evaluation of the specific requirements for the chosen locations;
 - c. application of the additional criteria specific to each Department.
3. In the event of a tie, priority will be given to the youngest candidate.

1.11 Publication of the rankings

The rankings are **published on the University website** on the Call page.

The publication of the rankings counts as notification and **no further communication will be sent to individual candidates**. The rankings show the candidate's matriculation numbers, the score acquired and the evaluation obtained, corresponding to:

- **ASSIGNEE (A)**: selected for the mobility spot and assigned a mobility grant;
- **ELIGIBLE (N)**: eligible for the spot but on the waiting list because the available seats have been assigned;
- **EXCLUDED (E)**: not selected because of not meeting one or more requirements

1.12 Confirmation of the mobility spot and waiting lists

Following the publication of the rankings, **you must confirm your acceptance of the scholarship within five (5) days from the date of the publication of the rankings**. After this deadline, if you have not finalized your acceptance of the assigned exchange place, you will automatically be considered to have withdrawn, and the place thus made vacant will be assigned to the student following in the rankings.

PLEASE NOTE:

Since the order of preference specified in the motivational letter is binding for assignment purposes:

- **if you are assigned to a spot, you will be automatically excluded from the destinations indicated with lower priority than the spot of assignment;**
- **when accepting a spot, you automatically lose the eligibility position for the other spots** for which you may have been selected.

In the event that an assigned student withdraws, the offices will **contact the next name on the ranking list by e-mail using the institutional e-mail** (nome.cognome@studenti.unipr.it).

Students will be called from waiting lists and any reassignments of mobility spots will take place in accordance with the enrollment timeframe provided by each host university and, in any case, **no later than March 5, 2024**. After confirming your acceptance of the position, under penalty of exclusion from the ranking list, you are required to fulfill the administrative and educational requirements stipulated in the applicable regulations and in accordance with the details in Annexes B and C "Guide to European and International Mobility," with particular attention to the requirements set by the destination institution.

2. MOBILITY GRANTS

2.1 Available grants

This Call regulates how to access the available financial contributions (grants). All contributions are intended to cover additional costs, compared to attendance at the University of Parma, incurred during the trip and stay abroad.

The funding made available by this Call varies depending on:

- The area of mobility for which one is selected;
- The country of destination;
- The Mobility Program contributing to the funding;
- The duration of the period spent abroad;
- The economic and/or fewer opportunity situation of the student (to be declared before the start of the mobility).

The available grants cover all types of mobility under this call, except for Virtual Mobility (VM) periods, which do not include financial contributions. In detail, the grants cover periods of Physical Mobility (PM), Blended Mobility (BM), or Short Term Mobility (SM).

Contributions are divided into **ordinary contributions** and **additional contributions**.

Ordinary contributions are all contributions made in support of the mobility period that do not require the recipient to belong to certain categories or conditions. These contributions are equivalent to the minimum disbursed in support of the mobility period. This typology includes:

- **for long-term mobility**
 - the ERASMUS+ Mobility Grant (applicable to the "ERASMUS+ SMS" framework)
 - the OVERWORLD grant for mobility (applicable to the "OVERWORLD" and "SPECIAL PROJECTS" areas)
- **for short-term mobility (only available under "ERASMUS+ SMS")**
 - ERASMUS+ Grant for Mobility.

Additional contributions are all grants given to supplement the ordinary mobility grant, but which are paid, even in different amounts, depending on the beneficiary's condition. This category includes:

- **for long-term mobility**
 - GREEN TRAVEL (ERASMUS+ SMS area)
 - EU GREEN (ERASMUS+ SMS area)
 - Double Degree ("ERASMUS+ SMS" and "OVERWORLD" areas)
 - Support for students with fewer opportunities and socio-economically disadvantaged conditions ("ERASMUS+ SMS" areas)
 - MUR "Fondo Giovani" (Youth Fund) ("ERASMUS+ SMS" and "OVERWORLD" areas)
- **for short-term mobility (available exclusively in the "ERASMUS+ SMS" area)**
 - GREEN TRAVEL
 - Additional individual support for students with fewer opportunities
 - Travel expenses for students with fewer opportunities

If you are enrolled in a doctoral program, you will be required to indicate whether, in connection with the mobility period, you wish to take advantage of (alternatively):

- the ERASMUS+/OVERWORLD grant, **or**
- the doctoral grant increment for a mobility period abroad.

2.1.1 The ordinary ERASMUS+ grant for long-term mobilities (2-12 months)

Section "2.5 Contribution Summary Chart" details the amounts reserved for different destinations and types of mobility.

In the case of ERASMUS+ mobility towards European institutions (and institutions located in the non-EU countries of Regions 13 and 14) for long-term periods, the amount of the monthly ERASMUS+ EU contribution varies according to the country of destination as shown in the table below:

GROUP	COUNTRIES
GROUP 1 (high cost of living)	Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway + Partner countries of Region 14: Faroe Islands, Switzerland, United Kingdom
GROUP 2 (medium cost of living)	Austria, Belgium, Germany, France, Greece, Spain, Cyprus, Netherlands, Malta, Portugal + Partner countries of Region 13: Andorra, Monaco, San Marino, Vatican City State
GROUP 3 (low cost of living)	Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Republic of Northern Macedonia, Turkey

PLEASE NOTE:

Mobilities to the **Swiss Confederation**, if funded directly by the Swiss government, will not receive grants related to Section 2.2.1. In that case, the modalities and timing of the disbursement of the mobility grant will be defined by the partner universities. If, however, for the academic year 2024/2025, the Swiss government does not disburse the mobility grants, a monthly contribution equal to the amount due for Group 1 countries will be disbursed by the University of Parma.

In the case of **ERASMUS+** mobility to **non-European institutions** (excluding countries under Regions 13 and 14, already detailed in the table above), the amount of the **monthly ERASMUS+ EU contribution is €700** per month for mobilities to all other Regions:

REGION	COUNTRIES
Region 1 Western Balkans	Albania; Bosnia and Herzegovina; Kosovo; Montenegro
Region 2 Neighbourhood East	Armenia; Azerbaijan; Belarus; Georgia; Moldova; Territory of Ukraine as recognised by international law
Region 3 South-Mediterranean countries	Algeria; Egypt; Israel ; Jordan; Lebanon; Libya; Morocco; Palestine; Syria; Tunisia
Region 4 Russian Federation	Territory of Russia as recognised by international law
Region 5 Asia	Bangladesh, Bhutan, Cambodia, China, DPR Korea, India, Indonesia, Laos, Malaysia, Maldives, Mongolia, Myanmar, Nepal, Pakistan, Philippines, Sri Lanka, Thailand, Vietnam; Brunei, Hong Kong, Japan, Republic of Korea, Macao, Singapore and Taiwan
Region 6 Central Asia	Afghanistan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkmenistan, Uzbekistan
Region 7 Middle East	Iran, Iraq, Yemen; Bahrain, Kuwait, Oman, Qatar, Saudi Arabia, United Arab Emirates
Region 8 – Pacific	Cook Islands, Fiji, Kiribati, Marshall Islands, Micronesia, Nauru, Niue, Palau, Papua New Guinea, Samoa, Solomon Islands, Timor-Leste, Tonga, Tuvalu, Vanuatu; Australia, New Zealand
Region 9 Sub-Saharan Africa	Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cabo Verde, Central African Republic, Chad, Comoros, Congo, Congo - Democratic Republic of the, Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Eswatini, Gabon, Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia, Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Rwanda, Sao Tome and Principe, Senegal, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Togo, Uganda, Zambia, Zimbabwe
Region 10 Latin America	Argentina, Bolivia, Brazil, Chile, Colombia, Costa Rica, Ecuador, El Salvador, Guatemala, Honduras, Mexico, Nicaragua, Panama, Paraguay, Peru, Uruguay and Venezuela
Region 11 Caribbean	Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St Kitts and Nevis, St Lucia, St Vincent & Grenadines, Suriname and Trinidad & Tobago
Region 12 US and Canada	United States of America, Canada

2.1.2 The ordinary OVERWORLD/Special Projects grant

The OVERWORLD contribution, amounting to € 900.00 per month, is composed of the sum of two different contributions (University Funds and MUR "Youth Fund"), integrated in such a way as to ensure that each participant receives the fixed monthly fee. To receive the grant, beneficiaries are required to fill in the economic situation on the portal of Er.Go. (Regional Agency for the Right to Higher Education of Emilia-Romagna). **In case of failure to submit the indicated data, a standard contribution of € 500.00 per month is assigned.**

2.1.3 The ordinary ERASMUS+ grant for short-term mobilities (5-30 days)

In the case of mobility in ERASMUS+ areas to European institutions for short-term periods, the amount of the daily ERASMUS+ EU contribution varies depending on the number of days spent at the destination location. Section "2.5 Contribution Summary Chart" below details the amounts reserved for different destinations and types of mobility.

2.2 Additional contributions and minimum credits

Additional contributions are in addition to ordinary contributions according to the cases and opportunities detailed in section "2.5 Summary scheme of contributions." A common condition of all supplementary contributions is that they are recognized not only on the basis of meeting the stipulated conditions, but also in light of obtaining a minimum number of credits (CFU/ECTS) at the end of the stay abroad.

The table of minimum credits to be acquired during mobility periods abroad is as follows:

Number of months	Number of days	Minimum CFU
≤2	≤ 60	3
3	Between 61 and 90	4
4-5-6-7	Between 91 and 210	12
8-9-10	Between 211 and 300	24
11-12	Between 301 and 360	30

Only for additional contributions, failure to meet the minimum credit threshold in relation to the duration of the mobility will result in the loss of the grants awarded, including any advance payments already made.

2.3 Other additional contributions

Students participating in international mobility programs for study can apply for the Er.Go. Call for Supplementary Grants for International Mobility. Information will be available on the portal of the Regional Agency (<https://www.er-go.it/>). Any benefits provided here will result in forfeiture from other supplementary grants described above (Ref: Er.Go Annual Call), but not from ordinary grants.



2.4 Compatibility of mobility initiatives and contributions

The awarding of mobility grants under this Call is **incompatible** with the receipt of:

1. other scholarships funded by the European Union;
2. collaborative grants from national, European or international funds;
3. other mobility grants funded by any structure of the University.

2.5 Summary of contributions

ORDINARY CONTRIBUTIONS FOR LONG-TERM MOBILITY (2 – 12 MONTHS)					
Rif.	Mobility type	Detail	Amount	Tax status	Notes
A	ERASMUS+ AREA GROUP 1	Denmark, Finland, Iceland, Ireland, Luxembourg, Sweden, United Kingdom, Liechtenstein, Norway + Partner countries of Region 14: Faroe Islands, Switzerland, United Kingdom	350,00 €	Exempt	Disbursed automatically
B	ERASMUS+ AREA GROUP 2	Austria, Belgium, Germany, France, Greece, Spain, Cyprus, Netherlands, Malta, Portugal + Partner countries of Region 13: Andorra, Monaco, San Marino, Vatican City State	300,00 €	Exempt	Disbursed automatically
C	ERASMUS+ AREA GROUP 3	Bulgaria, Croatia, Czech Republic, Estonia, Latvia, Lithuania, Hungary, Poland, Romania, Slovakia, Slovenia, Republic of Northern Macedonia, Turkey	250,00 €	Exempt	Disbursed automatically
D	ERASMUS+ AREA MOBILITY TO PARTNER COUNTRIES	RegionS: 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12	700,00 €	Exempt	Disbursed automatically
E	OVERWORLD and SPECIAL PROJECTS areas	All Countries included in the Call	900,00 €	Taxable income	Disbursed automatically upon completion of the economic condition on Er.Go portal.
F	OVERWORLD and SPECIAL PROJECTS areas	All Countries included in the Call	500,00 €	Taxable income	Disbursed automatically in case of failure to fill in the economic condition on the Er.Go. portal.

ADDITIONAL CONTRIBUTIONS FOR LONG-TERM MOBILITY (2 – 12 MONTHS)					
	Mobility type	Detail	Amount	Tax status	Notes
	 ERASMUS+ AREA GREEN TRAVEL	One-off grant. Round trip travel using sustainable means of transportation (train, ship, carpooling). The mobility is also recognized up to 4 additional days for travel.	150,00 €	Exempt	Disbursed automatically
	 ERASMUS+ AREA EU GREEN destinations	Monthly grant. Mobility toward one of the following institutions: <ul style="list-style-type: none"> • Universidad de Extremadura (ES) • Atlantic Technological University (IRL), • Universitatea din Oradea (RO), • Universidade de Evora (PT), • Université d'Angers (FR), • Otto-von-Guericke Universität Magdeburg (DE), • Höskolan i Gävle (SE), • Wroklaw University of Environmental and Life Sciences (PL) 	100,00 €	Exempt	Disbursed automatically
	ERASMUS+ AREA Double degree	Monthly grant. Participation in double degree programs. The grant is disbursed only upon completion of the degree at the destination institution	100,00 €	Exempt	Disbursed automatically
	OVERWORLD AREA Double degree	Monthly grant. Participation in double degree programs. The grant is disbursed only upon completion of the degree at the destination institution	100,00 €	Taxable income	Disbursed automatically


	<p>ERASMUS+ AREA</p> <p>Support for students with fewer opportunities and socioeconomic disadvantages</p>	<p>Monthly grant. The grant is reserved for students with an ISEE indicator $\leq 27,000$ € annually. The contribution is recognized until enrollment in the 1st year beyond exam schedule (in relation to the academic year of mobility). The grant is also recognized to: - Students with certified physical, mental and health issues - Students with minor children - Working students - Students who are professional athletes - Students orphaned by at least one parent - Students who are children of victims of terrorism and organized crime</p>	250,00 €	Exempt	Disbursed automatically upon completion of the economic condition on Er.Go portal.
	<p>ERASMUS+ AREA (for other areas, this contribution is already in the ordinary part)</p> <p>MUR Youth Fund Contribution</p>	<p>Monthly grant. (calculated on ISEE year 2024)</p> <p>ISEE $\leq 13.000,00$ € ISEE $> 13.00,01 \leq 27.000,00$ ISEE $> 27.000,01 \leq 30.000,00$ ISEE $> 30.000,01 \leq 40.000,00$ ISEE $> 40.000,01 \leq 70.000,00$</p>	500,00 € 400,00 € 350,00 € 300,00 € 250,00 €	Exempt	Disbursed automatically upon verification of the acquisition of the minimum number of credits. The contribution is not disbursed in case of failure to complete the personal and economic data on the Er.Go. portal. (ISEE certificate), or not reaching the minimum required credits. In its maximum amount, the contribution is also granted to students in the following situations: - disability with degree of disability is 50% or more; - refugee status, subsidiary protection, refugees, careleavers (Art. 1, paragraph 250, Law No. 205 of 2017), beneficiary(s) of Italian government scholarships.
	<p>Support for vulnerable groups and students with disabilities</p>	<p>The procedures for accessing the grants will be published as soon as they are made available by the Erasmus+ Italian National Agency. In case of selection, if you belong to one of these categories, you are invited to make immediate contact with the University Internationalization Office (erasmus@unipr.it)</p>			

ORDINARY CONTRIBUTIONS FOR SHORT-TERM MOBILITY (5 – 30 DAYS)

Mobility type	Detail	Amount	Tax status	Notes
ERASMUS+ AREA SM - Short-term mobility (5-30 days) to Group 1, Group 2, Group 3, and partner countries	Daily amount up to the 14th day	79,00 €	Exempt	Disbursed upon verification of the actual number of days spent in mobility
ERASMUS+ AREA SM - Short-term mobility (5-30 days) to Group 1, Group 2, Group 3, and partner countries	Daily amount from the 15th to the 30th day	56,00 €	Exempt	Disbursed upon verification of the actual number of days spent in mobility

Short mobility does not apply to OVERWORLD and SPECIAL PROJECTS areas

ADDITIONAL CONTRIBUTIONS FOR SHORT-TERM MOBILITY (5 – 30 DAYS)

Mobility type	Detail	Amount	Tax status	Notes
ERASMUS+ AREA  GREEN TRAVEL	One-off grant. Round trip travel using sustainable means of transportation (train, ship, carpooling). The mobility is also recognized up to 4 additional days for travel.	150,00 €	Exempt	Disbursed upon verification of the actual number of days spent in mobility
ERASMUS+ AREA Additional contribution on top of individual support for students with fewer opportunities	Daily grant The grant is reserved for students with an ISEE indicator ≤ €27,000 annually. Daily amount up to the 14th day	100,00 €	Exempt	Disbursed upon verification of the actual number of days spent in mobility and of the ISEE indicator
ERASMUS+ AREA Additional contribution on top of individual support for students with fewer opportunities	Daily grant The grant is reserved for students with an ISEE indicator ≤ €27,000 annually. Daily amount from the 15th to the 30th day	150,00 €	Exempt	Disbursed upon verification of the actual number of days spent in mobility and of the ISEE indicator
ERASMUS+ AREA Travel Grant Support for travel to countries participating in the Program. (GROUPS 1, 2 and 3, excluding Regions 13 and 14)	Reimbursement The grant is reserved for students with an ISEE indicator ≤ €27,000 annually. Official distance calculator available here: https://erasmus-plus.ec.europa.eu/resources-and-tools/distance-calculator	10-99 KM = 23 € 100-499 Km = 180 € 500-1999 Km = 275 € 2000-2999 Km = 360 € 3000-3999 Km = 530 € 4000-7999 Km = 820 € 8000 - oltre = 1500 €		Disbursed upon verification of the actual number of days spent in mobility and of the ISEE indicator

Short mobility does not apply to OVERWORLD and SPECIAL PROJECTS areas

PLEASE NOTE: In the case of blended mobility (blended - BM), the virtual mobility period does not include a grant.

Contacts

Write to: erasmus@unipr.it – overworld@unipr.it

U.O. Internazionalizzazione – Erasmus and International Home

P. le San Francesco, 3 – 43121 Parma

Tel.: +39.0521.904203

Rector's Delegate for ERASMUS+ Programs and mobility

Prof. Ilaria Zanotti

Prorector for International Relations and Mobility

Prof. Maria Cecilia Mancini

Officer in charge of the procedure

The personal data of the candidates, communicated to the University of Parma, will be processed, in paper or computer form, for the sole purposes inherent to the carrying out of the selection and the management of the possible employment relationship, in compliance with the provisions in force. The provision and collection of data are mandatory for the instruction of the selection process and, in case of special data, in accordance with Article 9 of EU Regulation 2016/679, the processing is carried out for the purposes of Law 68/1999 and Law 104/1992. The provision of the data indicated in the call is mandatory and necessary for the evaluation of the admission requirements, under penalty of exclusion from the selection. The data contained and collected as part of this administrative procedure may be communicated to other offices of the University of Parma and to other external parties only in the amount and to the extent strictly necessary to fulfill the purposes for which they are responsible, in accordance with current regulations. Applicants are granted the rights set forth in Chapter Three of EU Regulation No. 679/2016, in particular the right to access their personal data, to request their rectification, updating and deletion, if incomplete, erroneous or collected in violation of the law, as well as to oppose their processing for legitimate reasons. Pursuant to Law 7.8.1990, No. 241, as amended and supplemented by Law 11.2.2005, No. 15, the person in charge of selection procedures is Dr. Alessandro Bernazzoli, Head of the Organizational Unit (O.U.) Internationalization.

Parma, November 17, 2023

The Rector
Paolo MARTELLI

Firmato digitalmente ai sensi del D. Lgs. n. 82/2005