



INPS IMPLEMENTATIONS FOR SCHOLARSHIPS HOLDERS

INPS social security contributions for *Gestione Separata*

Research PhD scholarships are subject to the payment of INPS social security contributions under the separate pension system (art. 2 paragraph 26 Law 335/95 and subsequent modifications).

What is the PhD student with a scholarship supposed to do?

In order for the contributions of the scholarship to be paid, the PhD student must enrol in INPS gestione separata, exclusively via digital means:

1. visit INPS web page: <http://www.inps.it> and in the section SEARCH ____ type "*Gestione Separata - iscrizione*"

or

copy and paste the following "*Gestione Separata – iscrizione*" link

<https://www.inps.it/prestazioni-servizi/servizio/2501>

2. the access to INPS services is available only for people in possession of **SPID, CIE or CNS** credentials.

For foreign citizens residing abroad who do not have an Italian identification document, access is reserved via PIN which can be requested online (read the instructions carefully) or in person by making an appointment at the INPS office in Viale Basetti 10, 43121, Parma (PR)

INFO to obtain the PIN (for foreign citizens):

- online procedure <https://serviziweb2.inps.it/RichiestaPin/jsp/menu.jsp>

- **At INPS headquarters in Viale Basetti 10, 43121, Parma (PR):**

You have to book an appointment calling the number: 803164 - From mobile phone: 06 164 164

3. those already registered in the Gestione Separata (for example, para-subordinate workers with Co.Co.Co. contracts and the like), will simply have to log in with their personal PIN and print a document proving registration (an extract of payments made is also sufficient).

For the purposes of enrolment in the Gestione separata:

declare as starting day – **01/11/2024, official starting date of the PhD course** (Please Note if you enrol before 01.11.2024, insert the day on which you are registering at INPS, since the procedure itself does not allow for a later date to be indicated. INPS contributions are in any case paid starting from 01.11.2024).

declare to carry out activities as a **COLLABORATORE/PARASUBORDINATO**