

## EXERCISE OF RIGHTS REGARDING PERSONAL DATA PROTECTION

*(Articles 15-22 of Regulation (EU) 2016/679)*

The exercise of rights is mainly requested in relation to data  
provided to the University in the capacity of:

- ☐ Prospective student
- ☐ Student
- ☐ Employee
- ☐ Supplier of services or goods to (Area, Department, ...)
- ☐ Third party
- ☐ Other .....

The undersigned .....

born in ..... on ....., with this request, he/she exercises the  
following rights pursuant to Articles 15-22 of Regulation (EU) 2016/679:

### 1. Access to personal data

*(article 15 of Regulation (EU) 2016/679)*

The undersigned *(tick only the boxes that apply)*:

- ☐ requests confirmation whether or not personal data concerning him/her is being processed;
- ☐ In case of confirmation, requests access to such data, a copy of the same, and all the information provided under letters from a) to h) of Article 15, paragraph 1, of Regulation (EU) 2016/679, specifically;
  - the purposes of the processing;
  - the categories of personal data processed;
  - the recipients or categories of recipients to whom the personal data have been or will be disclosed, particularly recipients in third countries or international organizations;
  - the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
  - the source of the data (i.e., the subject or specific source from which they were obtained);
  - the existence of automated decision-making, including profiling, and meaningful information about the logic involved, as well as the significance and envisaged consequences of such processing for the data subject.

## 2. Request for Data Intervention

*(articles 16-18 of Regulation (EU) 2016/679)*

The undersigned requests to perform the following operations *(tick only the boxes that apply)*:

- ☐ Rectification and/or updating of data (Article 16 of Regulation (EU) 2016/679;  
☐ Erasure of data (Article 17, paragraph 1, of Regulation (EU) 2016/679), for the following reasons  
*(please specify)*:

- a) .....  
.....;
- b) .....  
.....;
- c) .....  
.....;

in cases provided for in Article 17, paragraph 2, of Regulation (EU) 2016/679, certification that the controller has informed other data controllers of the data subject's request to delete

- ☐ links, copies, or reproductions of their personal data link;  
☐ limitation of processing (Article 18) for the following reasons *(tick the boxes that apply)*:  
☐ disputes the accuracy of the personal data;  
☐ the processing of data is unlawful;  
☐ the data are necessary for the data subject for the establishment, exercise, or defense of legal claims;  
☐ the data subject has objected to the processing of data under Article 21, paragraph 1, of Regulation (EU) 2016/679.

This request concerns (specify the personal data, categories of data, or processing referred to):

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### 3. Data Portability

(article 20 of Regulation (EU) 2016/679)

With reference to all personal data:

- **provided** to the controller,
- processed **using automated tools**,
- whose legal basis for processing is **consent** or a **contract**

The undersigned requests to *(only tick the relevant boxes)*:

- ☐ receive such data in a structured, commonly used, and machine-readable format;
- ☐ transmit directly to the following different controller *(specify the identifying and contact details of the controller: .....)*:
- ☐ all personal data provided to the controller;
- ☐ a subset of such data.

This request concerns (indicate the personal data, categories of data, or processing referred to):

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<sup>2</sup> For further information: Guidelines on the right to "data portability" - WP242, adopted by the Article 29 Working Party, available at [www.garanteprivacy.it/regolamentoue/portabilita](http://www.garanteprivacy.it/regolamentoue/portabilita).

#### 4. Objection to processing

*(article 21, paragraph 1 of Regulation (EU) 2016/679)*

- ☐ The undersigned objects to the processing of their personal data under Article 6, paragraph 1, letter e) or letter f), for the following reasons related to their particular situation (please specify):

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#### 5. Objection to processing for direct marketing purposes

*(article 21, paragraph 2 of Regulation (EU) 2016/679)*

- ☐ The undersigned opposes the processing of data for the purpose of sending advertising or direct sales material or for conducting market research or commercial communication.

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The undersigned:

- ☐ Requests to be informed, pursuant to Article 12, paragraph 4 of Regulation (EU) 2016/679, no later than one month from the receipt of this request, of any reasons preventing the controller from providing the information or carrying out the requested operations..
- ☐ Specifically requests to be informed of the existence of any conditions preventing the controller from identifying them as a data subject, pursuant to Article 11, paragraph 2, of Regulation (EU) 2016/679.
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**Address for the response<sup>3</sup>:**

Street/Square .....  
Town ..... Country / Province..... Zip code .....

or

mail/ Certified Email: ..... @ .....

**Further information**

include any pertinent explanations or specify any accompanying documents (include any pertinent explanations or specify any accompanying documents):

(Place and date)

(Signature)

<sup>3</sup> Attach a copy of an identification document o digitally sign this document