



# UNIVERSITÀ DI PARMA

## **VISITING RESEARCHERS' GUIDE**

2025-2026 Academic Year

1. Request for support upon the arrival of a Visiting Researcher (VR) at the Welcome Office from a University department or the Doctoral School.
2. If the VR is a non-EU citizen, authorization from the competent authorities must be obtained to issue an entry visa to Italy.
3. Support for the VR before arriving in Italy. Orientation regarding the legal process to be undertaken from their country of origin.
4. Upon arrival in Italy, support is offered to the VR with accommodation arrangements, the application for a residence permit, the issuance of a tax code, the opening of a bank account, and the signing of the research contract with the University.
5. Coordination with the host department up to the payment of the VR's first salary.