

The present document in English is to be considered as a mere courtesy copy of the official call. The text in Italian is the official text of the call for all legal intents and purposes and, in the event of non-conformity with the present document, it shall prevail

UNIVERSITY REGULATION CONCERNING VISITING PROFESSORS AND VISITING RESEARCHERS

THE RECTOR

Having taken note of the Statute and the General University Regulations;
Having regard to the University Code of Ethics;
Having regard to Law No. 240 of 30 December 2010;
Having regard to the “University Regulation concerning Visiting Professors and Visiting Researchers”, issued by Rectoral Decree No. 666/2015;
Having regard to the resolutions of the Academic Senate and the Board of Directors by which amendments and additions were made to the aforementioned Regulation;
Having recognised the appropriateness, for reasons of simplification and expediency of administrative action, to proceed with the issuance of the said Regulation in its final version incorporating the approved amendments and additions;

DECREES

The “University Regulation concerning Visiting Professors and Visiting Researchers” of the University of Parma is issued in the text attached to this Rectoral Decree, which forms an integral part thereof.

The said Regulation shall enter into force on the day following the date of publication of this Rectoral Decree on the University’s institutional website.

Article 1

Scope of Application

1. The University of Parma may confer the title of “Visiting Professor” and “Visiting Researcher” on scholars, whether foreign or Italian, of high scientific qualification, invited to carry out at the University (also within the framework of agreements/conventions entered into with non-Italian university, research or higher education institutions) teaching activities, such as courses, modules, series of lectures or seminars, within a degree programme or research activities, in order to promote the development of internationalisation processes and its transnational dimension, encouraging the exchange of scientific, teaching and research experience.

Article 2

Definitions

1. For the purposes of this Regulation:
 - a) “Visiting Professor” means a professor or researcher entrusted with a teaching activity within a degree course or a doctoral programme;

b) “Visiting Researcher” means a professor or researcher who carries out research activity within a departmental or interdepartmental structure or in a centre.

Article 3

Request and Recognition of the Title

1. The request for recognition of the title of Visiting Professor or Visiting Researcher is submitted to the Rector by the interested Structure, by resolution of its Council.
2. The resolution must indicate:
 - the personal details of the professor, researcher, “scholar” and/or “expert” to whom the title is to be conferred;
 - the institution or body of origin;
 - any agreement/convention with the aforementioned institution, where formally established;
 - the title to be conferred;
 - a description of the teaching and scientific profile, by means of evidence of the curriculum vitae;
 - a description of the specific activities to be carried out:
 - in the case of teaching activity, to be carried out in accordance with Article 23 of Law No. 240/2010 and the current University Regulation, the type of teaching activity to be assigned must be defined, taking into account the course catalogue, the academic calendar, and the consistency of the scholar’s qualifications with the disciplinary sector of the teaching;
 - in the case of research activity, the research project and the name of the reference professor must be indicated;
 - the period of stay of the scholar at the University, as well as the period during which he/she must carry out the assigned teaching activity;
 - the host structure and the name of the internal reference professor;
 - the commitment of the structure to bear in full any reimbursement of necessary expenses;
 - the commitment of the structure to guarantee:
 - i) a workstation within the host structure;
 - ii) the availability of equipment necessary for carrying out the activity;
 - iii) the necessary insurance coverage for accidents and civil liability;
 - iv) assistance and informational support for residence permit procedures, in collaboration with the competent administrative services.
1. The title is conferred by the Rector by means of his/her own provision. The related status is recognised for the entire duration of the activity to be carried out at the University.

2. Where the activity takes place on the basis of specific agreements or conventions with university, research or higher education institutions, it shall be carried out in compliance with the applicable ministerial provisions.

Article 3 bis

Remuneration for Teaching Activity of Visiting Professors

Where the University provides funds for the financing of Visiting Professors with contracts for carrying out teaching activity entrusted to foreign scholars or professionals of recognised distinction, the remuneration provided is all-inclusive and is determined, on the proposal of the interested structure, by the Board of Directors, following appropriate comparison with similar appointments conferred by other European universities.

Article 4

Rights and Obligations Connected to the Title

1. The Visiting is required to carry out the teaching and research activities according to the agreed teaching and/or research programme and to comply with all statutory and regulatory provisions of the University, including those concerning workplace safety.

He/she may also:

- be a member of examination committees and final examination committees for the award of degrees;
- participate, with consultative vote only, in the meetings of the council of the host structure for the entire period of stay;
- retain ownership of research funds.

Article 5

Final Provisions and Entry into Force

1. For all matters not governed by this Regulation, the applicable laws and the Statute and University regulations shall apply.
2. This Regulation, issued by Rectoral Decree, shall enter into force on the day following its publication on the University's institutional website.