Guidelines for Incoming Students 2026/2027

19/09/2026

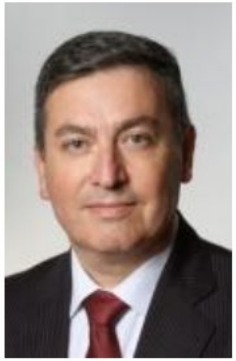
Prof.ssa Rosalia Filippini – rosalia.filippini@unipr.it

UNIVERSITÀ DI PARMA

Department of Economics and Management

(also known as SEA «Scienze Economiche e Aziendali»)

Commissione di Mobilità Internazionale – International Department Committee



- Prof. Andrea Cilloni
Resp. International programs



- Prof.ssa Rosalia Filippini
Coord. Incoming Erasmus and Overworld Students

Courses

Bachelor and Master degrees at the Department:

2 First-cycle degree courses

6 Second-cycle degree courses

Courses taught in English Unipr

→ please, verify the codes!!
Unipr search engine





Courses

FINANCIAL MARKETS AND INSTITUTIONS

cod. 05639

Academic year 2025/26
2° year of course - First semester

Professor: Beatrice RONCHINI
Academic discipline: **Economia degli intermediari finanziari (SECS-P/11)**
Field: **Aziendale**
Type of training activity: **Characterising**

63 HOURS OF FACE-TO-FACE ACTIVITIES

9 CREDITS

HUB: PARMA

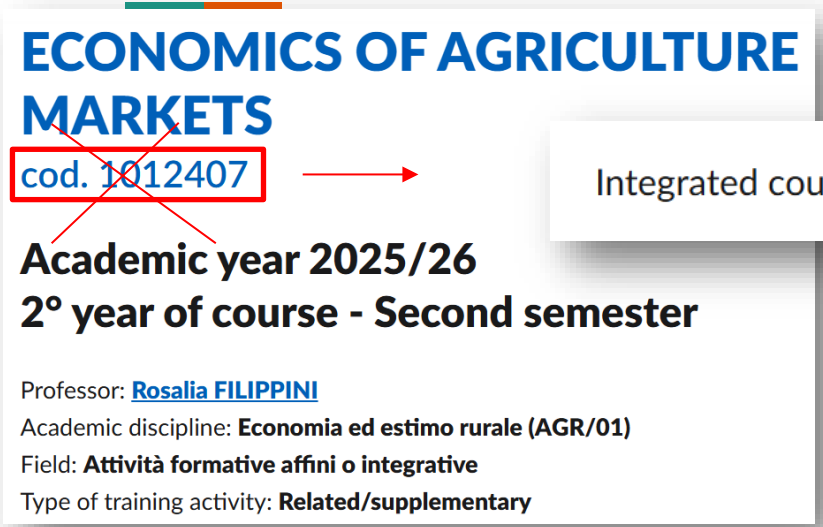
COURSE UNIT IN ITALIAN

Syllabus

PAGE INDEX

- Learning objectives
- Prerequisites
- Course unit content
- Full programme
- Bibliography
- Teaching methods
- Assessment methods and criteria
- Other information
- 2030 agenda goals for sustainable development

Courses



https://corsi.unipr.it/en/ugov/degreecourse/296207

Integrated course unit module: C.I. SUSTAINABLE FOOD CONSUMPTION

- If the course is part of an Integrated course, there's a **specific code** you need to put in the LA for the specific module.
- If you want to take **the two modules**, you need to include in the LA the **integrated course's information**.

→ Ask the professors for confirmation!!!!!!

Courses

- You may choose whatever course you want both **from 1 and 2 cycle degree**. Just make sure about the **prerequisities needed**. Check on the Syllabus and ask the professor!

- You may choose whatever course you want both in this Department and other Departments.

- Frequency is not mandatory, but **highly recommended**, especially for Erasmus students

- «**Laboratorio**» has mandatory frequency

Daily class schedule

UNIVERSITÀ DI PARMA

You can find **classes time schedule and rooms in Agenda studenti**

Keep in mind that the **semesters are divided in two periods**.

Consult Calendario Didattico 2026/2027

Some of the lectures provided in the 2st semester may be in 2nd period and will start at the end of march.

Daily class schedule

UNIVERSITÀ DI PARMA

Didactic material available on **Elly platform**

Link to the elly platform for the Department SEA:
https://elly2026.didattica.unipr.it/

→ dispositions can vary according to each professor

Guide to the elly platform in both italian and english:
https://en.unipr.it/sites/sten/files/allegatiparagrafo/30-05-2020/tutorial_elly_eng-ita.pdf

University Email

Do not forget that official communications from your Professors and from the University of Parma will be sent to your UNIPR institutional email: name.surname@studenti.unipr.it or, if your process of matriculation is not completed, your temporary credentials will be for Outlook email or MS Teams: xxxxx@guest.unipr.it

To see the emails:

- Download the **app Outlook** email on your PC and/or smartphone and insert your confirmed/temporary uni credentials;
- Go to Outlook email through the web at this link and insert your temporay/confirmed uni credentials: https://outlook.office.com/unipr.it

University Email

UNIVERSITÀ DI PARMA

Email professors are all:
name.surname@unipr.it

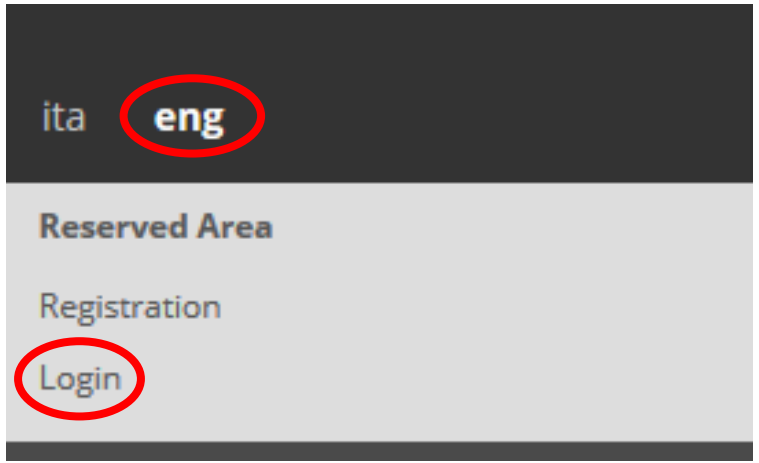
How to use esse3 platform for exams

UNIVERSITÀ DI PARMA

https://unipr.esse3.cineca.it/Home.do

Select Menu

Enter your student email and password in Login

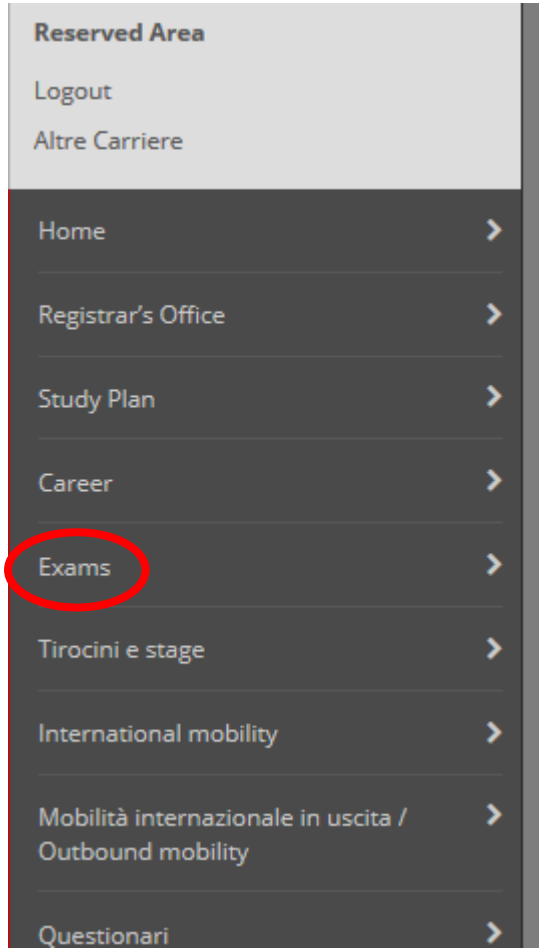


How to use esse3 platform for exams

Click on the side menu and choose the voice EXAMS.

Before registering for an exam, make sure you fill the surveys of the courses.

https://www.unipr.it/didattica/i-corsi-di-studio/compilazione-del-questionario-di-valutazione-della-didattica-line#paragraph-id--67906

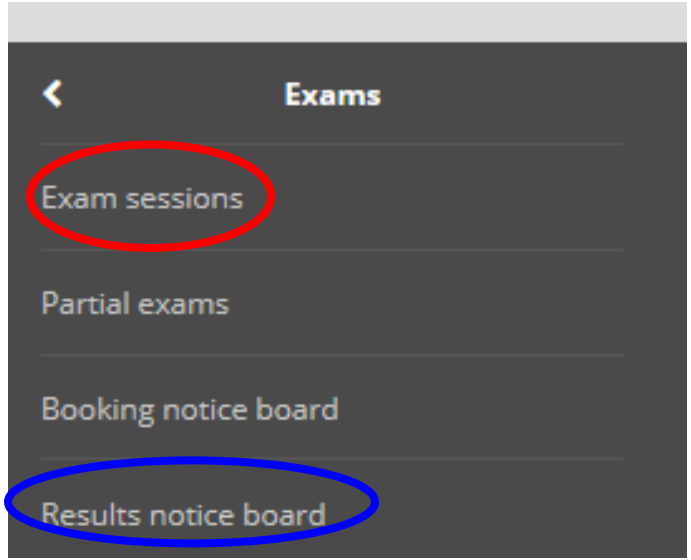


How to use esse3 platform for exams

UNIVERSITÀ DI PARMA

Select **'EXAM SESSIONS':** here all dates available for you to take your exam are listed, as well as the time range within which you must register.

The exam results will be summarized in the '**RESULTS NOTICE BOARD**' section.



Exams Calendar

https://sea.unipr.it/it/didattica/esami

https://agendastudenti.unipr.it/index.php?view=easytest&_lang=it

Exams:

1 December

3 January – February

3 May – July

1 September

Professors have **max 2 weeks** to notify the results of the exams

Appelli & Pre-appelli

Please, remember that if you take exams in a «**pre-appello**», you need to **officially enroll on esse3** for one of the **official exams sessions**!

The **Transcript of records (ToR)** is done by the **Erasmus office**.

Students here in the 2° semester can take exams also in September.

Esse3

UNIVERSITÀ DI PARMA

Please, remember that if you take exams in a «**pre-appello**», you need to **officially enroll on esse3** for one of the **official exams sessions**!

On esse3, **only the grades of passed exams are displayed**.
If **an exam has not been passed, it does not appear** on Esse3 and therefore will not be included on the ToR either.

Library access

No permission to study in the Library WITHOUT the STUDENT CARD

→ *Collect your student card at the* ***International Office***

You can also use online resouces: https://www.biblioteche.unipr.it/it/node/2584

Monday – Friday: 9.00 a.m. – 12.00 p.m.



Copy Service

UNIVERSITÀ DI PARMA

All students can benefit from the **University Copy Service** in order to print or photocopy study material.

Monday – Friday: 09.00 a.m. – 01:00 p.m.
02:00 p.m. – 05:00 p.m.



If you need.....

UNIVERSITÀ DI PARMA

- Signing of Learning Agreement: rosalia.filippini@unipr.it

  I check: **codes, ECTS credits, semester**
- Write **either in english or italian**
- To have information about courses programs, timetable conflicts, activities at the department, everyday life at the department: "Ufficio Tutor"
- Contact the professors if you have doubts about the study materials and the program
- Information about wifi access, account, problems in login, general bureacracy about Erasmus programs, Transcript of records: incoming@unipr.it

The Learning Agreement

- The Department of Economics provides courses both in English and Italian
- About the courses not provided by the Dept. of Economics I have to check each time with the responsibles of other Departments: this may takes **more time**.

  → Please ask also the professors…
- **Codes are very important**: we recognise the courses for their codes, not their names!
- Please be formal in the communication with Professors

«Dear Professor Surname,
…
Thank you and best regards,
Name Surname

«Gentile Prof. Surname,
…
Grazie e cordiali saluti,
Nome Cognome

The Learning Agreement

UNIVERSITÀ DI PARMA

- You can change the LA, but please clearly indicate **what is added and what is replaced**

During the Mobility

Exceptional changes to Table A

(to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Institution)

Table A2 During the mobility	Component code (if any)	Component title at the Receiving Institution (as indicated in the course catalogue)	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change[1][2]	Number of ECTS credits (or equivalent)
			☒	☐	Choose an item.	
			☒	☐	Choose an item.	
			☐	☒		
			☐	☒		

- The **Online Learning Agreement** (if you can) is easier and quicker!

The Learning Agreement

UNIVERSITÀ DI PARMA

What to do when classes coincide → **it's really up to you**!

- Check other courses you can follow: **it's up to you and your sending institution** to choose and validate the LA
- Contact tutors
- Change the LA

No Special programs/materials/tests for Erasmus students

- You can always contact the professors via email and ask → name.surname@unipr.it
- If you have special needs, **clearly communicate** **with professors**!

The Learning Agreement

Some rules:

- In case the LA is not online (EWP platform), it is kindly requested to submit the Learning Agreement (L.A.) before the mobility and the L.A. during the mobility to Professor Rosalia Filippini (rosalia.filippini@unipr.it) **as a PDF file once signed by the Sending Institution.** To streamline the enrolment process, we kindly ask that no alternative procedures be considered.
- The **'Learning Agreement during the mobility'** is required to be submitted **only once before 31/10/2027**, in accordance with the Erasmus office.
- Interim and Final Examinations shall be conducted strictly in accordance with the modalities prescribed within the respective syllabi; **no bespoke arrangements** shall be afforded to incoming students.
- Students with **two Majors at the sending Institution** must enclose with the L.A. before the mobility the certificate of such a status

UNIVERSITÀ DI PARMA

Welcome in Parma!

Enjoy your stay!