



# UNIVERSITÀ DEGLI STUDI DI PARMA

ADMITTANCE ANNOUNCEMENT

**COMPETITION FOR ADMISSION TO THE EUROPEAN UNIVERSITY MASTER  
SECOND LEVEL COURSE**

in

**Urban Regeneration**

**Analytical techniques for the protection and requalification of the built environment**

Established under Ministerial Decree 22/10/2004 n. 270, according to art. 7 of the Academic Regulations of the University and on the basis of the resolution of the Academic Senate no. 498/17445 of 28 March 2013 and of the Board of Directors no. 509/29818 of 5 April 2013.

Academic Year 2013/2014

In collaboration with



**POLITÉCNICA**

Under the sponsorship of



## Art. 1

### General Information

The University of Parma, in collaboration with the Escuela Técnica Superior de Ingenieros de Caminos Canales y Puertos the Universidad Politécnica de Madrid, Departamento de Ordenación Territory, Urbanism y Medio Ambiente, establishes for the Academic Year 2013/2014 the European second-level Master Course in "Urban Regeneration - Analysis techniques for the protection and requalification of the built environment, sponsored by the Department of Civil Engineering, Environment, Territory and Architecture-DICATeA.

<http://www.dicatea.unipr.it/it/didattica/offerta-formativa-incardinata-nel-dicatea/master-universitari> .

The Master Course in Urban Requalification is sponsored by:

- National Council of Architects, Planners, Landscapers and Conservationists;
- Order of Architects, Planners, Landscapers and Conservationists of the province of Parma;
- Order of Engineers of the Province of Parma;
- Municipality of Brescia
- Municipality of Parma.

The Master Course is characterized by its scientific specialization and permanent high level and recurrent training, at the conclusion of which, after having passed a final exam, a second level University Masters will be issued.

The Course has the following learning objectives:

- To improve training in the areas of urbanism and planning.

- Provide advanced tools to deal with issues relating to urban requalification and regional development in their complexity.
- Refine the preliminary tools for the preparation of urban projects , the urban and metropolitan scale , with special attention to procedures for analysis and storage of data ( geographic information systems ) .
- Provide advanced techniques for the preparation of planning tools and of project management in its various facets : mobility , technological networks , the system of the vegetation and of the centrality of the landscape , with special attention to the legal , administrative , social and environmental aspects

Career opportunities of the master 's course look to individual professional activities of the highest qualifications in town planning on behalf of businesses , specialized professional studios or public administrations.

The course lasts one year and includes:

- Face to face didactic activity and other forms of teaching,
- guided study and interactive teaching ,
- an internship .

In consideration of the above activities, together with time allocated for study and individual preparation, the total volume of work is equal to 1625 hours which corresponds to 65 Formative University Credits in accordance with D.M. 22/10/2004 n. 270.

Attendance at the course is mandatory. Lessons will be concentrated in two working days per week. Internship activities will be part-time .The start of the course is foreseen for the month of January 2014 ending in the month of June 2014.

The course will take place on the Campus of the University of Parma. The internship activities will begin in the spring of 2014 with completion in the fall of 2014.

## Art. 2

### **REQUIREMENTS AND PROCEDURES FOR ADMISSION**

The Master Course has a limited number of participants. The minimum number of applicants required to activate the course is 10, whereas the maximum number of applicants is limited to 25. Based on the Protocol of Cooperation established between the Parma University of Studies and the University of Madrid School of Engineering, 5 places have been reserved for those students who graduated from that latter University with a reduction of 50% on the registration tax for the University Master.

#### **Requirements:**

Admittance to the Course is subject to passing a selection. Those who, at the date of the selection, are in possession of the following degrees can participate:

- **Level II degree referred to in the Ministerial Decree of 22/10/2004 n. 270, having obtained the title of Bachelor in Architecture or Civil Engineering or of the Environment and of the Territory;**
- **For the degrees relative to previous regulations, a Degree in Architecture or Civil Engineering or Environmental Engineering.**

#### **Procedure for admission to the selection:**

Interested parties are required to apply for admission to the selection committee by only filling out the form (B/11) to be found in the Forms section link in the area dedicated to Graduates on the University of Parma web site, **by and no later than 12:00 noon on Monday, November 15, 2013.**

The application must be submitted in one of the following ways:

- presented in person by the applicant, or provided by third parties accompanied by a written authorization, to the Permanent Master and Continuing Education Service of the University of Parma (according to office hours open to the public, visible on [www.unipr.it](http://www.unipr.it));
- sent by registered post, with acknowledgment of receipt, to the address of the Master and Continuing Education service;
- sent as Certified Email to the address: [protocollo@pec.unipr.it](mailto:protocollo@pec.unipr.it) .

The date on which the application was sent will not be taken into consideration.

The following must be sent, attached to the above said module B11, under penalty of exclusion for admission:

1) Educational qualification:

- **for the candidates who have an Italian Degree** : self-certification of your academic degree (Form A73 downloaded from the Forms link in the section dedicated to Graduates on the web site of the University of Parma), with indication of final grade given.
- **for the Italian or foreign candidates in possession of a Degree not obtained in Italy**: certification accompanied by an official translation into Italian with a legalization and declaration of value performed by the Italian diplomatic missions in the country in which the Degree was obtained; all of this in recognition of the right to be a candidate for admission to the University Master Course.
- **for candidates not yet in possession of a Degree**: a request may also be presented for admission to the selection by those who by the expiration date of the notice for

the competition have not yet passed the Degree exam but foresee to be in possession of that Degree by the day of the selection for admission to the Master. In this case, it is necessary that those candidates submit, together with form B/11, a self-certification of the academic Degree (form A/3) to be presented to the commission the very day of the selection for admission to the Master, otherwise risking the penalty of disqualification from the selection exam.

We wish to stress the fact that the request for admission is subject to having obtained a Degree by the date established for the selection.

- 2) Payment for the fee of admission to the competition of €25,82 is to be effected by bank transfer to the following account assigned to the Università degli Studi di Parma using the following IBAN number:  
IT17Y0200812700000101905681 (Bank: Unicredit Spa) providing the following information on the bank transfer: name, surname, social security number of the participant and the code number of the Master course (indicated on the first page of the form B17). For those who effect payment from outside Italy, the following bank account number must be used assigned to the “ Università degli Studi di Parma” and using this code: IT17Y0200812700000101905681 SWIFT CODE IBAN / BIC UNICRITM1070 (Bank: Unicredit Spa). A copy of the payment made must be delivered to the Permanent Master and Continuing Education Service.
- 3) **for Italian citizens or foreign nationals residing in Italy:** a copy of social security document and that of a valid personal identity card;
- 4) **for foreign EU and non EU nationals residing abroad:** a photocopy of a valid personal identity card;
- 5) any eventual educational qualifications that might be requested.

Candidates with disabilities, in accordance with Law 104/92 - art. 20, and 68/99 art. 16, paragraph 1, may make specific requests regarding special assistance or extra time necessary for completing the exams for admission. It is therefore necessary to attach to the application form an A38 self-certification attesting to a disability that is equal to or above 66%, downloadable from the forms section of the website of the University of Parma.

The university administration is not responsible for any postal errors. The administration reserves the right to exclude, at any stage of the selection process, candidates who have submitted incomplete applications or incorrect academic qualifications.

### **Art. 3**

#### **SELECTION PROCEDURES AND EXAM SCHEDULE**

##### **Selection procedures:**

In order to identify those who may be admitted to the course, a special commission will draw up a ranking of eligible candidates, on the basis of scores acquired by the candidates at the outcome of a 2-year specialization course, the date of the candidate's degree and other academic qualifications (publications, work experience and research) that the candidate is free to submit. In the case of two candidates with the same position in the ranking, the younger candidate will be preferred.

### **Art. 4**

#### **METHOD OF REGISTRATION**

**The list of students who have qualified will be published on November 29<sup>th</sup> 2013** on the website of the Università degli Studi di Parma [www.unipr.it](http://www.unipr.it) . Those applicants that have been accepted, based on the list of candidates that have qualified, must present to the Permanent Master and Continuing Education Service, within the deadline of December 16<sup>th</sup>, 2013, on pain of forfeiting the right of registration, the following documents:

- 1) the application for registration (Form B/16 ) downloadable from the area for University Forms, in the section for Graduates, on the website of the University of Parma;
- 2) a receipt proving payment of the first installment of the tuition fees for the Master Course of € 1,032 ( one thousand thirty two ) , **amount already including € 32,00 for virtual stamps** to be effected by bank transfer to be assigned to the account of the Università di Parma using the following IBAN number: IT17Y0200812700000101905681 ( Bank: UNICREDIT Spa ) , with the following explanation for the deposit: “Master registration fee”. It is necessary to include on the bank transfer the name, surname, social security number of the participant and the code number of the course for the Master (indicated on the first page of form B/18). The receipt, proving payment, must be delivered to the Permanent Master and Continuing Education Service. For those effecting **payment from abroad**, the following bank account assigned to the Università degli Studi di Parma with IBAN IT17Y0200812700000101905681 SWIFT CODE /BIC UNICRITM1070 (BANK:UNICREDIT Spa). The second installment of € 1,000 (one thousand) must be paid by March 31, 2014 in the same manner. For each installment payment it is essential that the receipts be promptly delivered to the Permanent Master and Continuing Education Service.
- 3) N. 2 identity card size photographs



- 4) Residency permit for non-EU citizens ( a residency permit issued by mail will also be considered valid. It will be the candidate's duty to send a copy of the original document to the Master and Continuing Education Service as soon as he or she is in possession of it).

**The allocation of scholarships, paid directly by external sponsoring organizations who will host the stages, are presently in the process of being defined.**

Those who have not registered by December 16th, 2013 will be considered, to all effects, as having withdrawn their application; in the presence of recognized dropouts, the next suitable candidates on the list can apply for registration at the invitation of the Permanent Master and Continuing Education Service, within the deadline of December 20th, 2013.

## **Art. 5**

### **INFORMATION**

Information of an administrative nature can be requested from the Permanent Master and Continuing Education Service, tel. 0521/033708, e-mail address [master.formazionepermanente@unipr.it](mailto:master.formazionepermanente@unipr.it)

Information of a didactic nature may be requested through Professor Paolo Ventura, e-mail: [paolo.ventura@unipr.it](mailto:paolo.ventura@unipr.it) or through Professor Michele Zazzi with e-mail address: [michele.zazzi@unipr.it](mailto:michele.zazzi@unipr.it) at the Dipartimento Ingegneria Civile, dell'Ambiente, del Territorio e Architettura, Parco Area delle Scienze 181/a - 43124 Parma, Tel. 0521-90.5923/5922 - Fax 0521-90.5924.

For anything not mentioned in this present competition notice, you may refer to current legislation.

The present competition is equivalent to a notification to all intents and purposes: therefore, candidates who have not received communication of prior exclusion from the competition are required to submit to the tests without further notice. The absence of the candidate will be considered as a waiver to the right to participate in the competition.

Sensitive personal data will be processed in accordance with Legislative Decree n. 196 of 06/30/2003.

Parma, 16th october 2013

**ADMINISTRATIVE DIRECTOR**

**Silvana Ablondi**

**RECTOR**

**Gino Ferretti**

