

ERASMUS+ SMT AT A GLANCE

“Erasmus+ is the EU's programme to support education, training, youth and sport in Europe. Erasmus+ has opportunities for people of all ages, helping them develop and share knowledge and experience at institutions and organisations in different countries”

(source: https://ec.europa.eu/programmes/erasmus-plus/about_en)

WHAT

Erasmus+ Student Mobility for Traineeship (SMT) is a chance for students to take a work experience abroad. They can enrich their Curriculum Vitae by working in any public sector company or a private enterprise of a different country.

The Erasmus+ SMT status allows students to perform internship in host institutions, attend university workshops, conduct scientific research in laboratories or work for thesis purpose.

WHO

Students regularly registered at the University of Parma, for any Bachelor's, Master's Degree or PhD programme, can apply for an Erasmus+ SMT scholarship; it is possible to start the internship even after graduation (within 12 months after they award the title).

Host institutions may be “any public or private organisation active on the labour market or in sectors such as education, training and youth” (Decision n. 1720/2006/CE). In detail, this means public and private companies (including social enterprises), training centres, schools, universities* and research centres, non-profits, associations, NGOs, and other kinds of organisations.

The following are NOT eligible as traineeship hosts:

- EU institutions and other EU bodies including specialist agencies (a complete list is available at http://europa.eu/about-eu/institutions-bodies/index_en.htm), as well as organisations operating on EU programmes (so as to avoid conflicts of interest and/or double funding);
- National diplomatic missions (embassies etc.) of the country where the student is enrolled or of the student's homeland/nationality located in the host country (e.g. a French student cannot do a traineeship at a French embassy in Germany, etc.).

*internship in a University must consist of vocational training and NOT study. The training activity must be also clearly stated in the work plan.

WHEN

The Erasmus + mobility period usually begins on the 1st of June and ends the 30th of September of the next year (i.e. 01/06/2019 – 30/09/2020). The minimum duration required is 2 months (60 days), whereas the maximum stay is 12 months. Internships must be carried out without any interruption.

The STM 2019/2020 call from the University of Parma has set the following application deadlines:

1st call: 30/05/2019	2nd call: 05/09/2019	3rd call: 05/12/2019
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Students can begin their internship from:

1st call: 01/07/2019	2nd call: 07/10/2019	3rd call: 20/01/2020
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WHERE

Students can apply to companies whose headquarters are located in one of the EU member countries (except from their country of residence) or partner countries. The complete list is here:

Austria	France	Malta	United Kingdom*
Belgium	Germany	Netherlands	North Macedonia
Bulgaria	Greece	Poland	Iceland
Cyprus	Hungary	Portugal	Liechtenstein
Croatia	Ireland	Romania	Norway
Czech Republic	Italy	Slovakia	Serbia
Denmark	Latvia	Slovenia	Turkey
Estonia	Lithuania	Spain	
Finland	Luxembourg	Sweden	

United Kingdom* students choosing UK for their exchange are selected “under conditions” and they have to wait for the end of negotiations for BREXIT.

WHY

Students try to win an Erasmus+ scholarship to practice what they have studied, “improve language skills, gain self-confidence and independence”, increase their job prospects by assimilating an international Know-How and immerse themselves in a new culture.

A PLUS FOR HOST INSTITUTIONS

A trainee coming from the University of Parma:

1. is selected by the Departmental Committee on the basis of his/her university career, language competence (at least a B2 CEFR is required) and the proposed activity reported on the Company Agreement Form;
2. is covered by a two-month grant (compared to the cost of life of the receiving Country, 350-400€ per month for a maximum of 2 months);
3. is covered by insurance for liability, accidents, travels to work and for work purposes;
4. is supported by a professor and a tutor from the host institution during his/her activities;
5. is awarded credits: his/her activity is reported on a certificate and, if the internship is embedded in the curriculum, it will be recognised with ECTS;
6. receives assistance: the University of Parma is always at your disposal to solve problems.

TASKS FOR HOST INSTITUTIONS

Tasks for the host institution:

1. compose and sign the Company Agreement Form;
2. fill in the Table C of the Learning Agreement – Before the Mobility (Learning Agreement for Traineeship is the document that sets out the programme of the traineeship);
3. sign the Declaration of Arrival;
4. host the trainee and provide him/her support, preparation and equipment to carry out his/her jobs/tasks;
5. if needed, fill in the Learning Agreement – During the Mobility (just in case of changes);
6. fill in Learning Agreement – After the Mobility.

The host enterprise could help the trainee in looking for accommodation. It could also extend insurance coverage and provide the trainee with a financial support or reimbursement.

The internship would not lead to job hiring.